

# **NORTHEAST COMMUNITY COLLEGE POLICY MANUAL**

## **SECTION 3 – GENERAL INSTITUTIONAL SUBSECTION 32 – HEALTH, SAFETY & SECURITY**

**POLICY NUMBER: BP – 3235**

### **TOBACCO AND ALTERNATIVE NICOTINE PRODUCTS USE**

#### **1. POLICY REASON/PURPOSE/INTENT**

To establish a policy to create and maintain a tobacco-free learning and working environment.

#### **2. DEFINITIONS**

N/A

#### **3. POLICY**

3.1 The use of tobacco and tobacco substitutes is prohibited in all College facilities and on all property of the College, including College vehicles. This tobacco prohibition includes campus student housing and applies to any person on College grounds, whether he or she is a member of the College community or not. This policy also applies to college sponsored student activities off-campus.

#### **4. APPLICABILITY**

4.1 This policy applies to all members of the College community including but not limited to faculty, staff, students, volunteers, vendors, guests, and visitors.

**EFFECTIVE DATE:** 11/09/2017

**ORIGINAL ADOPTION DATE:** 06/09/1988 (item #5095)

**REVISION DATE (AND BOARD OF GOVERNORS' MINUTES ITEM NUMBER):** 06/18/1992 (item #6220); 03/14/2002 (item #9086); 02/10/2011 (item #10778); 02/18/2014 (item #11392); 07/10/14 (item #11465); 11/09/2017 (item#12143)

**PRIOR POLICY/PROCEDURE NUMBER:** 2075

**SCHEDULE FOR REVIEW:** 2022

**DIVISIONS/DEPARTMENT RESPONSIBLE FOR REVIEW & UPDATE:** Human Resources

**SPONSORING DIVISION/DEPARTMENT:** Human Resources

**RESCINDED DATE:** none

**LEGAL REFERENCE:** none

**CROSS REFERENCE:** none

**PROCEDURE(S) FOR POLICY:** AP-3235.0

**RELATED POLICIES/REFERENCES:** none

**POLICY KEY WORDS:** tobacco; smoking