



2018 Self-Employment Certification

Student Name _____ **Student ID Number** _____

Name of self-employed individual _____

According to our records you (or your spouse, if applicable) have not filed a 2018 Federal Income Tax Return but stated you (or your spouse) had self-employment income in 2018. We need additional information to determine if you are required to file a 2018 Federal Income Tax Return. According to IRS Publication 17, a self-employed person whose net earnings from self-employment (excluding church employee income) were \$400 or more is required to file a federal income tax return.

Please check the correct statement for your situation:

_____ My 2018 net earnings from self-employment income was less than \$400 and I'm not required to file a 2018 Federal Income Tax Return.

_____ My 2018 net earnings from self-employment income was more than \$400 and therefore, I'm required to file a 2018 Federal Income Tax Return.

Note: If you are required to file per the IRS Publication 17, the Northeast Financial Aid Office will not process your application until we receive your 2018 IRS Tax Return Transcript.

Signature of Self-employed Individual (required) _____

Date _____

RETURN TO: Northeast Community College – Financial Aid Office, 801 E. Benjamin, P.O. Box 469; Norfolk, NE 68702-0469

Northeast Community College takes reasonable measures to protect your personal information in accordance with all applicable federal, state and local regulations.

Northeast Community College does not discriminate on the basis of race, color, gender, religion, national or ethnic origin, military veteran status, political affiliation, marital or family status, age, disability, sexual orientation, gender expression or identity in education programs, admissions policies, employment policies, financial aid or other College administered programs and activities. It is the intent of Northeast Community College to comply with both the letter and the spirit of the law in making certain discrimination does not exist in its policies, regulations and operations. Inquiries may be addressed to the Northeast Compliance Officer for Title IX, ADA, Section 504; Associate Vice President of Human Resources, 801 East Benjamin Avenue, P.O. Box 469, Norfolk, NE 68702-0469; phone: 402-844-7046; email: complianceofficer@northeast.edu; or mail: Office for Civil Rights, U.S. Department of Education, One Petticoat Lane, 1010 Walnut Street, 3rd floor, Suite 320, Kansas City, MO 64106.