HEALTH INFORMATION MANAGEMENT SYSTEMS

Health Information Management (HIM) professionals play a critical role in maintaining, collecting and analyzing the data that physicians, nurses and other health care providers rely on to deliver quality health care. As the experts in patient health data management, they work in a variety of health care settings including hospitals, outpatient clinics, government agencies and private industry. As emerging technologies work towards a fully electronic future, HIM professionals are needed to fill the growing work force. They will be called on to improve efficiency in health care facilities by optimizing efficiency in billing and improving electronic data integrity through quality management. With estimated projections in employment expected to grow faster than average, this is a rapidly expanding profession in an exciting area of health care.

As an HIM professional, you will bring unique skills to the health care industry such as managing health records and health information systems, summarizing data into useful information, protecting the privacy and security of patient health information and assisting providers in understanding data flow and reporting requirements within the context of dynamic rules, regulations and guidelines. At Northeast Community College, our Health Information Management program provides you with the fundamental skills necessary to begin a career in Health Information Management.

The Health Information Management Systems Associate of Applied Science Degree at Northeast Community College is accredited by the Commission on Accreditation for Health Informatics and Information Management Education (CAHIIM).

CAHIIM | 200 East Randolph Street, Suite 5100 | Chicago, IL 60601

telephone: 312-233-3255 | info@cahiim.org | www.cahiim.org

Required Program of Study for Associate of Applied Science Degree (2 years)

FRESHMAN YEAR

First Semester

Course	Credits
BSAD 2050 Business Communications	3
HIMS 1000 Introduction to HIM	2
HIMS 1020 Health Care Delivery Systems	3
HLTH 1060 Comprehensive Medical Terminology	3
HIMS 1220 Structure & Function of Human Body	3
OFFT 1500 Microsoft Office	3
	17

Second Semester

Course	Credits
ECON 2110 Principles of Macroeconomics	3
HIMS 1010 Electronic Health Records	2
HIMS 1110 Coding I	3
HIMS 1120 Legal and Compliance Issues	3
HIMS 1130 Disease Processes	3
MATH 2170 Applied Statistics	3
	17

SOPHOMORE YEAR

First Semester

Course	Credits
HIMS 2000 Medical Billing and Reimbursement	3
HIMS 2010 Pharmacology and Drug Administration	3
HIMS 2020 Coding II	3
HIMS 2030 Health Information Management Applications	3
HIMS 2040 Health Care Information Systems	3
	15

Second Semester

Course	Credits
BSAD 1000 Human Relations and Ethics	3
BSAD 2540 Principles of Management	3
HIMS 2100 Quality Management & Process Improvement	3
HIMS 2110 Health Information Technology Assessment	1
HIMS 2120 Professional Practice Experience	3
HIMS 2130 Coding III	3
	16

Total Credit Hours — 65

HEALTH INFORMATION MANAGEMENT SYSTEMS (HIMS)

Q: What is a Registered Health Information Technician (RHIT), and is it right for me?

A: The Registered Health Information Technician is a professional with a unique blend of clinical knowledge and information management skills. If you are interested in information technology, law and the improvement of health care, and you are a detail-oriented individual, this diverse career field may be just right for you!

Q: Where do Health Information Technicians work? What are the working conditions?

A: The functions performed by Health Information Technicians are numerous and change continuously. They are primarily employed in hospitals, physician practices, mental health facilities, rehabilitation facilities, and insurance companies. Working conditions are usually very flexible, primarily day shift, and no weekends or holidays.

Q: Can the degree be earned part time or through distance learning?

A: Students may enroll full-time or part-time in the program. Our program currently offers a variety of learning methods including face-to-face classroom, hybrid, ITV, and online. It is a good field for someone that wants to work in healthcare, but not be "hands-on" with the patient. To be able to continue through the program, the student must earn a minimum grade of a C in the coursework.

Source: http://www.bls.gov/ooh/healthcare/medical-records-and-health-information-technicians.htm

MEDICAL RECORDS & HEALTH INFORMATION TECHNICIANS
% change in employment, projected 2020-30

9% — Medical records and health information technicians

9% — Health technologists and technicians

8% — Total, all occupations

Note: All Occupations includes all occupations in the U.S. Economy.
Source: U.S. Bureau of Labor Statistics, Employment Projections program.

MEDICAL RECORDS & HEALTH INFORMATION TECHNICIANS
Median annual wages, May 2020

$44,090 — Medical records and health information technicians

$45,620 — Health technologists and technicians

$41,950 — Total, all occupations

Note: All Occupations includes all occupations in the U.S. Economy.
Source: U.S. Bureau of Labor Statistics, Occupational Employment Statistics.

TUITION: Estimated 2021-22 in-state tuition and fees for an associate degree in this program is $8,125.

Tina Mazuch, RHIA, CCS

Director of Health Information Management Systems
Health and Public Services Division

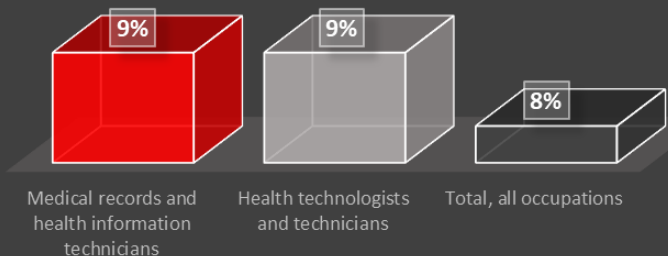Office: 402.844.7309
tinam@northeast.edu

Sarah Fuerhoff, RHIA

Health Information Management Systems Instructor
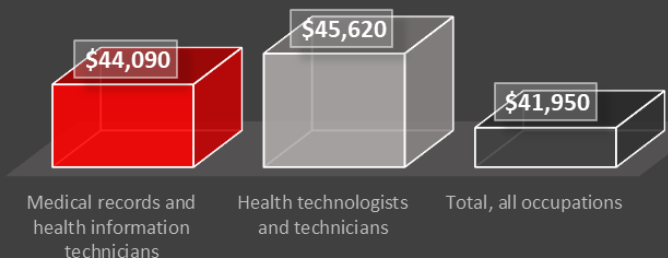*Health and Public Services Division*

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