

# NOTICE OF CANCELATION OF RESIDENCE LIFE HOUSING AND MEAL PLAN CONTRACT



I, \_\_\_\_\_ SID \_\_\_\_\_, am canceling my Residence Life Housing and Meal Plan Contract for \_\_\_\_\_ (Year/Semester).

Check one:

- I have officially withdrawn from school.
- I am graduating from Northeast at the end of the current semester.
- I am transferring to \_\_\_\_\_.
- I am moving off campus but am still enrolled in Northeast.
  - Is this COVID-19 Related? (circle one):      Y      N
- I am cancelling my Summer contract but returning in the Fall \_\_\_\_\_.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### OFFICE USE ONLY

Dir. Of Res. Life: \_\_\_\_\_ Date: \_\_\_\_\_

Cancellation Penalty (\$275):

\_\_\_\_ Charge

\_\_\_\_ No Charge

\_\_\_\_ Waived (provide reason below):

*(Please refer to your Residence Life Handbook and the Residence Life and Meal Plan Contract for stipulations regarding additional fees.)*