

Northeast Community College
Paying Housing Application and Housing Administration Fees on SSB

After students log in to their Northeast account they will select the following:

1. Select Student

Northeast
community college

[Personal Information](#) [Student](#) [Employee](#) [Finance](#)

Search [ACCESSIBILITY](#) [SITE MAP](#) [HELP](#) [EXIT](#)

Main Menu

Northeast will be communicating with you via your email. Please add/check your preferred email address for ongoing communication.

Students, our Financial Aid office will use your personal email address, or your FAFSA email address if you do not have a personal email address on file.

[Personal Information](#)
View/Update addresses, phone numbers and contact information; review name or social security number change information; Change your PIN and security question.

[Student](#)
Apply for Admission, Register, View your academic records and Student Account information.

2. Select Student Accounts

Northeast
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[Personal Information](#) [Student](#) [Employee](#) [Finance](#)

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Student

To ensure Northeast Community College has your most current information, please verify/update your personal information by selecting the **Personal Information** tab located at the top of the page.

[Admissions](#)
Apply for Admission or Review Existing Applications

[Registration](#)
Check your registration status, class schedule and add or drop classes

[Student Records](#)
View your holds, grades, transcripts.

[Student Accounts](#)
Account summary, details and payment history.

[DegreeWorks](#)
Degree audit system, monitor your progress toward graduation and view your educational planner

RELEASE: 8.8.3

Northeast Community College
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3. Select Payment and Deposit Processing

Personal Information **Student** Employee Finance

Search Go

Student Account

- [Account Summary](#)
- [Account Summary by Term](#)
- [Account Detail for Term](#)
- [Account Summary by Period](#)
- [Select Tax Year](#)
- [Tax Notification](#)
- [View Holds](#)
- [Payment and Deposit Processing](#)**
Make payment or deposit as requested
- [Account Information](#)

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4. Select to pay either Housing Application or Housing Administration Fee

Personal Information **Student** Employee Finance

Search Go

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Payment Processing

Housing Application
Housing application fee is a one time \$25 non-refundable fee. To apply for housing or housing services, a Residence Life Application must be completed, signed and returned to Accounts Receivable Services, Northeast Community College, PO Box 469, Norfolk NE 68702-0469 or emailed to ars@northeast.edu.

Housing Administration Fee
Housing Administration fee is a \$150 nonrefundable fee, to be retained by Northeast. The housing administration fee shall not be applied as payment for any other housing fees.

RELEASE: 8.7.1.1