

**NORTHEAST COMMUNITY COLLEGE
BOARD OF GOVERNORS**

STUDENT SUCCESS COMMITTEE

Tuesday, August 11, 2015

STUDENT SUCCESS COMMITTEE

Julie Robinson, Chairperson	PRESENT
John W. Davies	PRESENT @ 9:47 a.m.
Don Oelsligle	PRESENT
Larry W. Poessnecker	PRESENT
Gene L. Willers, ex-officio	PRESENT

STAFF

Dr. Michael Chipps
Mary Honke
John Blaylock
Lynne Koski
Dr. Karen Severson
Derek Bierman
Eric Johnson
Dr. Tracy Kruse
Craig Garrett
Jim Curry
Diane Reikofski
Lyle Kathol
Shanelle Grudzinski
Ed Lewis
Ryan Cook

OTHER BOARD MEMBERS

Steve Anderson	PRESENT @ 9:47 a.m.
Keith E. Harvey	PRESENT
Arlan Kuehn	PRESENT
Terry F. Nelson	ABSENT
Dirk Petersen	PRESENT
Shirley Petsche	PRESENT

MINUTES

1. The meeting was convened at 9:04 a.m., in Room 1108B of the College Welcome Center, by Julie Robinson, Chairperson of the Student Success Committee.
2. Recommended approval of the Minutes of the July 9, 2015 meeting.
3. John Blaylock, Vice President of Educational Services, reported that although the Truck Driving program is a non-credit program and does not require approval by the Coordinating Commission for Postsecondary Education (CCPE), he felt it would be informative for the Board of Governors to have an overview of the program.

Lyle Kathol, Dean of Applied Technology, Ed Lewis and Ryan Cook, Truck Driving Instructors, reviewed the demand and efficiency of the program and reported that one full-time instructor and one adjunct instructor currently conduct between 300-350 CDL examinations annually. This does not include students who have to retest which equate to approximately 1/3 of those coming directly off of the streets. Most of the examinees stem from a 75 mile radius, but the College also sees individuals from Grand Island, Omaha, Lincoln, O'Neill, Atkinson, Ainsworth, and South Sioux City. One reason for the wide region of attraction is the testing workload on the State, but also that it is hard to acquire a truck for testing due to insurance stipulations. Northeast is able to provide proper equipment as part of its program and fees. With new regulations Northeast is now allowed to administer the driving test in all 50 states.

Northeast has recently obtained permission to set up a testing site at Ainsworth if and when demands dictates it. This means our instructors could both train and test in the Ainsworth area without students having to drive to Norfolk to complete the driving test.

While not required, Northeast Community College adheres to Professional Truck Driving Institute (PTDI), industry driven standards, to assure the quality of the program.

4. As an item of information, Mary Honke announced that notification was received on Monday that Northeast Community College has been awarded the TRIO grant in the amount of \$1,100,000 over a five year period.
5. Dr. Karen Severson provided a review of student success initiatives, including:
 - Strengthening academic and career advising.
 - Academic tutoring services.
 - Implementation of Salesforce as the customer relationship management tool for both the retention and recruitment of students.
 - Launching of the Service Center as a single-focused point of contact for college-wide technical support.
 - Reverse transfer initiative.
 - Northeast's CARE team exists to address student behavioral concerns that interfere with learning and the delivery of college services.
6. A review of student safety and security was reviewed by Dr. Karen Severson and Craig Garrett and includes the following:
 - Parking lots are well lit.
 - Residence hall facilities are locked 24/7 – main lobby is open to the receptionist desk.
 - Sioux City Night Patrol provides 24/7 service.
 - Campus alert system – weather related and safety related notifications.
 - Emergency Response and Crisis Management Team established to implement and adopt appropriate emergency/crisis action and preparedness.
 - Crime statistics are reported annually as required.
 - Title IX legislation was reviewed. Craig Garrett serves as the Title IX Coordinator and Dr. Karen Severson is the Title IX Deputy Coordinator.

Steve Anderson stated that this information is valuable and indicated that this information will also be reviewed at the Nebraska Community College Association (NCCA) Annual Meeting, scheduled to be held October 5-6, 2015 in Scottsbluff.

7. With no further business to discuss, the meeting was adjourned at 10:40 a.m.