

**NORTHEAST COMMUNITY COLLEGE
BOARD OF GOVERNORS**

HUMAN RESOURCES COMMITTEE

Tuesday, August 11, 2015

HUMAN RESOURCES COMMITTEE

Steve Anderson, Chairperson	PRESENT
Keith E. Harvey	PRESENT
Larry W. Poessnecker	PRESENT
Julie Robinson	PRESENT
Gene W. Willers, ex-officio	PRESENT

OTHER BOARD MEMBERS

John W. Davies	PRESENT
Arlan Kuehn	PRESENT
Terry F. Nelson	ABSENT
Don Oelsligle	PRESENT
Dirk Petersen	PRESENT
Shirley Petsche	PRESENT

STAFF

Dr. Michael Chipps
Mary Honke
John Blaylock
Lynne Koski
Dr. Karen Severson
Derek Bierman
Eric Johnson
Dr. Tracy Kruse
Craig Garrett
Jim Curry
Diane Reikofski

OTHERS

Scott Gray

MINUTES

1. The meeting was convened at 2:15 p.m., in Room 1108B of the College Welcome Center, by Steve Anderson, Chairperson of the Human Resources Committee.
2. Recommended approval of the Minutes of the July 9, 2015 meeting.
3. Personnel actions that have taken place since the July Board of Governors meeting include:

Resignations

1. Shari Moore, employed with the College since September 11, 2011, has resigned from her position of Disability Services Support Specialist, effective July 22, 2015.
2. Brian Bierschenk, employed with the College since January 19, 2015, has resigned from his position of Testing Specialist, effective July 17, 2015.

New Hires

1. Scott Abels has accepted the position of Developmental English and ESL Instructor/Coordinator effective August 18, 2015, at a salary of \$44,220 per annum. Mr. Abels was previously employed as an Adjunct English Instructor at Northeast Community College.
2. Maryjan Fiala has accepted the position of Business Instructor effective August 18, 2015, at a salary of \$44,220 per annum. Ms. Fiala was previously employed as Associate Dean of the Business and Technology Division at Northeast Community College.

3. Amy Holtz has accepted the position of Nursing Instructor effective August 18, 2015, at a salary of \$44,220 per annum. Ms. Holtz was previously employed as a Registered Nurse at Fremont Health.
 4. Rodney Kemp has accepted the position of Custodian effective July 29, 2015 at a salary of \$11.32 per hour. Mr. Kemp was previously employed as a Delivery Driver at Deets Home Store.
 5. Michelle Kuehner has accepted the position as Health Information Management Systems Instructor/CNA Coordinator effective August 18, 2015, at a salary of \$44,220 per annum. Ms. Kuehner was previously employed as a Pediatric/Medical Surgical Registered Nurse at Faith Regional Health Services.
 6. Sarah Luebe has accepted the position of Nursing Instructor effective August 18, 2015, at a salary of \$44,220 per annum. Ms. Luebe was previously employed as a Registered Nurse at Antelope Memorial Hospital.
-
4. At 2:31 p.m., MOTION was made by Keith E. Harvey to enter into Closed Session for the purpose of discussing communication received regarding claim of litigation and to reconvene to the Human Resources Committee after business is discussed. Larry W. Poessnecker SECONDED the motion.
 5. The Human Resources Committee reconvened at 2:35 p.m.
 6. Steve Anderson indicated that the Board's discussion over the past several months regarding the Voluntary Separation Program (VSP) always included their concern about providing timely notice to employees. An email was sent last April notifying employees that VSP applications would not be accepted for 2015-2016, allowing the Board of Governors an opportunity to decide how to approach the VSP as they moved forward.

Following discussion, a consensus was reached by the Human Resources Committee to recommend to the Board of Governors to not accept Voluntary Separation Program applications for the 2015-2016 fiscal year.
-
7. In other business, Scott Gray explained restrictions with regard to board members participating in meetings via phone or video conference.
 8. Also in other business, Eric Johnson reported that Dr. Mark Taylor will be speaking at the Fall In-Service on August 19th. Dr. Taylor's presentations will be focus on "Generational Differences", "Teaching Today's Learners", and "Planning for Success in the Multigenerational Workplace". Board members were invited to attend if their schedules allow.
 9. With no further business to discuss, the meeting was adjourned at 2:49 p.m.