

**NORTHEAST COMMUNITY COLLEGE
BOARD OF GOVERNORS**

GOVERNANCE COMMITTEE

Tuesday, March 19, 2019

GOVERNANCE COMMITTEE

Dirk Petersen, Chairperson	PRESENT
Terry Nelson	PRESENT
Julie Robinson	PRESENT
Gene Willers	PRESENT
Steve Anderson, ex-officio	PRESENT

OTHER BOARD MEMBERS

Del Ames	PRESENT
Donovan Ellis	PRESENT
Keith Harvey	PRESENT
Arlan Kuehn	ABSENT
Jeff Scherer	PRESENT
Carol Sibbel	ABSENT

STAFF

Dr. Michael Chipps
John Blaylock
Lyle Kathol
Derek Bierman
Amanda Nipp
Lindsey Spiegel
Dr. Tracy Kruse
Craig Garrett
Jim Curry
Diane Reikofski
Brenda Sock

MINUTES

1. Dirk Petersen, Chairperson of the Governance Committee, convened the meeting at 1:05 p.m. in Room 1108B of the College Welcome Center.
2. Recommended approval of the Minutes of the February 14, 2019 meeting as presented.
3. At 1:06 p.m., Julie Robinson MOVED to enter into Closed Session for the purpose of personnel discussion and to protect the reputation of an individual and to reconvene to the Governance Committee after business is discussed. Dirk Petersen SECONDED the motion.

Voting Yes: Petersen, Nelson, Robinson, Willers, and Anderson

Voting No: None

4. The Governance Committee was reconvened at 2:29 p.m.
5. Keith Harvey was excused at 2:29 p.m.
6. A consensus was reached by the Governance Committee to recommend to the Board of Governors to accept the SECOND READING and recommend approval of revisions to BP-3020, Solicitation on College Premises. Revisions include removing definitions systematically from policies and placing them in the associated procedure. A section has been added to include petition-type activities.

Mission

Northeast Community College is dedicated to the success of students and the region it serves.

7. A consensus was reached by the Governance Committee to recommend to the Board of Governors to accept the SECOND READING and recommend approval of the deletion of BP-3250, Identity Theft Prevention Policy, as its contents are covered under BP-3511, Information Security.
8. A consensus was reached by the Governance Committee to recommend to the Board of Governors to accept the SECOND READING and recommend approval of revisions to BP-5325, Military Student Tuition Assessment and Refunds. This policy was reviewed as part of the regular review cycle and only minor edits have been recommended.
9. A consensus was reached by the Governance Committee to recommend to the Board of Governors to accept the SECOND READING and recommend approval of deletion of BP-6511, Pay Days, as this is managed through procedure.
10. A consensus was reached by the Governance Committee to recommend to the Board of Governors to accept the SECOND READING and recommend approval of the deletion of BP-7330, Employee Resignations. An administrative procedure was created to replace this policy.
11. With the recent institutional reset title changes were required within BP-6125, Check Signature. A consensus was reached by the Governance Committee to recommend to the Board of Governors to accept the FIRST READING of revisions to BP-6125, Check Signature.
12. Consideration is being given to conducting a Board of Governors Retreat in June, possibly coinciding with the board meeting. A decision regarding the date will be made in April and an agenda will be developed over the next few months.
13. With no further business to discuss, the meeting was adjourned at 2:52 p.m.