

**NORTHEAST COMMUNITY COLLEGE
BOARD OF GOVERNORS**

GOVERNANCE COMMITTEE

Thursday, November 9, 2017

GOVERNANCE COMMITTEE

| | |
|---------------------------------|---------|
| Keith E. Harvey, Chairperson | ABSENT |
| Don Oelsligle | PRESENT |
| Jeffrey M. Scherer | PRESENT |
| Julie A. Robinson | PRESENT |
| Dr. Terry F. Nelson, ex-officio | ABSENT |

OTHER BOARD MEMBERS

| | |
|--------------------|---------|
| Steve Anderson | ABSENT |
| Arlan W. Kuehn | PRESENT |
| Dirk A. Petersen | PRESENT |
| Shirley J. Petsche | PRESENT |
| Carol A. Sibbel | PRESENT |
| Gene L. Willers | PRESENT |

STAFF

Dr. Michael Chipps
John Blaylock
Lyle Kathol
Lynne Koski
Derek Bierman
Amanda Nipp
Eric Johnson
Dr. Tracy Kruse
Craig Garrett
Jim Curry
Diane Reikofski
Brenda Sock

MINUTES

1. Don Oelsligle, member of the Governance Committee, convened the meeting at 1:15 p.m. in Room 1108B of the College Welcome Center.
2. Recommended approval of the Minutes of the October 12, 2017 meeting as distributed.
3. Gene Willers reported that two candidates were interviewed for the District I vacancy created by the resignation of Don Oelsligle. Del Ames from Neligh, NE was selected to fill the position.

A consensus was reached by the Governance Committee to recommend to the Board of Governors to approve Del Ames as the Northeast Community College Board of Governors District I representative.

4. A consensus was reached by the Governance Committee to recommend to the Board of Governors to accept the **SECOND READING** and approve revisions to BP-3231, Communicable Diseases. Minor changes were made to the policy.
5. A consensus was reached by the Governance Committee to recommend to the Board of Governors to accept the **SECOND READING** and approve deletion of BP-4030, Curricular and Co-Curricular Travel as it is being incorporated into BP-6164, College Travel and Expense Policy.

6. A consensus was reached by the Governance Committee to recommend to the Board of Governors to accept the SECOND READING and approve deletion of BP-5620, Curricular and Co-Curricular Travel as it is being incorporated into BP-6164, College Travel and Expenses Policy.
7. A consensus was reached by the Governance Committee to recommend to the Board of Governors to accept the SECOND READING and approve revisions to BP-6164, College Travel and Expense Policy. Revisions include a change in the title and cleanup of language within the document.
8. A consensus was reached by the Governance Committee to recommend to the Board of Governors to accept the FIRST READING for deletion of BP-5031, On-Campus Solicitation of Students. The deletion is recommended as we do not need a policy just to state that we have a procedure.
9. A consensus was reached by the Governance Committee to recommend to the Board of Governors to accept the FIRST READING for deletion of BP-5041, Student Memorial Gift Policy. The deletion is recommended as we do not need a policy just to state that we have a procedure.
10. A consensus was reached by the Governance Committee to recommend to the Board of Governors to accept the FIRST READING for deletion of BP-5115, College Level Examination Program Policy. The deletion is recommended as we do not need a policy just to state that we have a procedure.
11. Revisions to BP-6140, Equipment and Technology Replacement Funding, are brought forth as part of the regular review cycle. Revisions include the inclusion of technology in the policy to reflect current practice and referencing associated policies.

A consensus was reached by the Governance Committee to recommend to the Board of Governors to accept the FIRST READING of revisions to BP-6140, Equipment and Technology Replacement Funding.

12. Review was given to the 2018 Nebraska Community College Association (NCCA) Annual Membership Dues. The fees are divided equally among five of the community college areas. It was noted that the fees are down slightly from the previous year.

A consensus was reached by the Governance Committee to recommend to the Board of Governors to approve payment of the 2018 NCCA Annual Membership Dues.

13. A brief report was provided regarding the NCCA Annual Meeting that was held in McCook on November 6-7. Gene Willers reported that attendees liked the redesign of the schedule and tours of the campus were appreciated. Shirley Petsche stated that she hopes campus tours remain a part of the regular NCCA Annual Meeting schedule and the keynote speakers were good. One of the presenters shared information regarding how some colleges are getting

creative by relying on industry as a revenue source. All board members were encouraged to consider attending future NCCA Annual Meetings.

14. Dirk Petersen reported that Dr. Pam Fisher facilitated the Board of Governors Professional Development and Planning Session on November 1st and highlighted a few of the items from the group discussion including highlights of the President's Report being provided in BoardPaq as a resource for board members. A list will be developed of annual reports that are provided to the Board of Governors. Note will be made as to which reports are on a set schedule and those that are on a flexible timeline.

Dr. Fisher also suggested the elimination of the Human Resources Committee as items currently covered in the Human Resources Committee are operational in nature. Board members inquired about the process for eliminating the committee. Dr. Chipps reported that committee listing is identified with BP-2120, Board Committees. Revisions will be made to the policy as directed and it will be brought forth to the Governance Committee for consideration at the December meeting.

Julie Robinson indicated that she would like to continue to see the list of who retires from the College. This information/report will be placed in BoardPaq under the Governance Committee as an information item.

Dr. Fisher also recommended that the Board of Governors self-evaluation policy be reinstated. Work will be done to bring the policy forward through the Governance Committee.

An additional agenda item, Strategic Conversations, will be added to the Governance Committee agenda to provide Board members the opportunity to bring forth discussion on futuristic or strategic topics. Board members should provide their discussion topics to Dr. Michael Chipps.

15. With no further business to discuss, the meeting was adjourned at 1:50 p.m.