

**NORTHEAST COMMUNITY COLLEGE  
BOARD OF GOVERNORS**

**GOVERNANCE COMMITTEE**

Thursday, December 8, 2016

**GOVERNANCE COMMITTEE**

|                                |         |
|--------------------------------|---------|
| Dirk A. Petersen, Chairperson  | PRESENT |
| Dr. Terry F. Nelson            | PRESENT |
| Jeffrey M. Scherer             | PRESENT |
| Carol A. Sibbel                | PRESENT |
| Shirley J. Petsche, ex-officio | PRESENT |

**OTHER BOARD MEMBERS**

|                 |         |
|-----------------|---------|
| Steve Anderson  | PRESENT |
| Keith E. Harvey | ABSENT  |
| Arlan W. Kuehn  | PRESENT |
| Don Oelsligle   | PRESENT |
| Julie Robinson  | ABSENT  |
| Gene L. Willers | PRESENT |

**STAFF**

Dr. Michael Chipps  
Mary Honke  
John Blaylock  
Lynne Koski  
Derek Bierman  
Amanda Nipp  
Eric Johnson  
Dr. Tracy Kruse  
Craig Garrett  
Jim Curry  
Diane Reikofski  
Brenda Sock

**MINUTES**

1. Dirk A. Petersen, Chairperson of the Governance Committee, convened the meeting at 11:46 a.m. in Room 1108B of the College Welcome Center.
2. Recommended approval of the Minutes of the November 10, 2016 meeting as distributed.
3. No additional revisions have been made since the first reading and a consensus was reached by the Governance Committee to accept the SECOND READING and recommend approval of revisions to BP-7210, Employee Group Classification.
4. As part of the regular review process of policies, the following were submitted for FIRST READING with no recommended changes:
  - a. BP-7050, Disabilities and Accommodations Concerning Employment
  - b. BP-7110, Hiring Process
  - c. BP-7121, Nepotism Policy
  - d. BP-7226, Instructional Day
  - e. BP-7242, Staff Load (Other Than Faculty)
5. The following policies were presented for FIRST READING with minimal revisions, including cleanup of grammatical errors, inclusion of missing words, etc.
  - a. BP-7244, Full-Time Faculty Load
  - b. BP-1020, Equal Opportunity
  - c. BP-1030, Freedom of Speech
  - d. BP-3050, Fraud and Whistleblower Policy
  - e. BP-7015, Workplace Threats and Violence Reporting
  - f. BP-7030, Emeritus Classification

- g. BP-7222, Work Week
6. The following were presented for FIRST READING for DELETION of the following:
- a. BP-4020, Instruction Projects Policy
  - b. BP-7224, Work Share/Time Share
7. Shirley Petsche referenced the following board professional development opportunities:
- a. Community College National Legislative Summit (NLS), January 13-16, 2017, Washington, D.C. Attendees include Shirley Petsche, Steve Anderson, Gene L. Willers, Arlan W. Kuehn, Dr. Michael Chipps, and Dr. Tracy Kruse.
  - b. Rural Community College Alliance (RCCA) Day in Washington is scheduled for Wednesday, February 8<sup>th</sup>. Since this is the week prior to the NLS conference, Northeast may not participate this next year.
  - c. New board member orientation session for Jeff Scherer and Carol Sibbel is scheduled for Thursday, January 19, 2017. Shirley Petsche, Dr. Terry F. Nelson, and Steve Anderson will also participate.
8. At 12:01 p.m., the meeting recessed for lunch.
9. The meeting reconvened at 1:02 p.m.
10. A consensus was reached by members of the Governance Committee to recommend to the Board of Governors, Board of Governors Officers for 2017:
- Dr. Terry F. Nelson – Chairperson
  - Dirk A. Petersen – Vice-Chairperson
  - Steven M. Anderson - Secretary
11. A consensus was reached by the Governance Committee to recommend to the Board of Governors to elect Steven M. Anderson and Shirley J. Petsche to serve as the 2017 Nebraska Community College Association (NCCA) Board of Directors representatives, with the remainder of the board serving as alternates.
- Mr. Anderson stressed the importance for Northeast to always have two representatives at the NCCA Board meetings. Having the remainder of the board serve as alternates to the NCCA Board of Directors provides the opportunity for any of the nine alternates to represent Northeast Community College.
12. Review was given to the 2017 Board of Governors meeting schedule. Consideration will be given to conducting one meeting in West Point in the spring and one meeting in South Sioux City in the fall.
13. With no further business to discuss, the meeting was adjourned at 1:08 p.m.