

**NORTHEAST COMMUNITY COLLEGE
BOARD OF GOVERNORS**

FINANCE COMMITTEE

June 13, 2019

FINANCE COMMITTEE

Gene Willers, Chairperson	PRESENT
Donovan Ellis	PRESENT
Keith Harvey	ABSENT
Carol Sibbel	PRESENT
Steve Anderson, ex-officio	PRESENT

OTHER BOARD MEMBERS

Del Ames	PRESENT
Arlan Kuehn	PRESENT
Terry Nelson	PRESENT
Dirk Petersen	PRESENT
Julie Robinson	PRESENT
Jeff Scherer	PRESENT

STAFF

Steve Schram
Mary Honke
John Blaylock
Dr. Michele Gill
Coleen Bressler
Derek Bierman
Amanda Nipp
Eric Johnson
Dr. Tracy Kruse
Craig Garrett
Jim Curry
Diane Reikofski
Brenda Sock
Brandon Maly
Chris McKibbon

OTHERS

Lynne Koski
Bruce Lefler

MINUTES

1. The meeting was convened at 1:55 p.m. in Room 1108B of the College Welcome Center by Gene Willers, Chairperson of the Finance Committee.
2. Recommended approval of the Minutes of the May 9, 2019 meeting as distributed.
3. Coleen Bressler, Interim Vice President of Finance and Facilities, reviewed paid bills for May 2019, focusing on bills in excess of \$5,000, highlighting the two simulators that were purchased for the Truck Driving Program. One simulator is located in West Point and one in Norfolk.

Inquiry was made regarding the equipment for the West Point facility. Mrs. Bressler reported that all equipment has been ordered and should be delivered by the end of the fiscal year.

4. Interim President Steve Schram introduced the resolution regarding the issuance of revenue bonds for the Student Center Project. Steps have been taken to secure funding for a portion of the costs for the planned renovation and construction of an addition to the Student Center facility.

Bruce Lefler, Ameritas Investment Corp., Omaha, explained that in order to have funds available by early fall to pay expenses Limited Tax and Facilities Revenue Bonds will be

Mission

Northeast Community College is dedicated to the success of students and the region it serves.

issued. In order to secure the most favorable interest rates, bond underwriters and bond counsel have recommended the use of the capital tax levy as security for the bonds should there be a time when the pledged revenues are less than the debt requirements. It is not Northeast's intent to utilize the levy, but do wish to gain the most favorable financing option.

Following discussion, a consensus was reached by the Finance Committee to recommend to the Board of Governors to approve a resolution to issue Student Center Facility bonds and to authorize the President to execute all final actions required for the issuance of the bonds in an amount not to exceed \$9,850,000.

5. Discussion was held and a consensus was reached by the Finance Committee to recommend to the Board of Governors to authorize the use of cash on hand to continue the operations of the College pending approval the 2019-2020 budgets in September 2019.
6. Coleen Bressler provided an update on the 2019-2020 budget process. Lynne Koski advised that approval of the budget now requires an affirmative vote of 75% of Board members in attendance at that meeting. Steve Anderson requested that the Board of Governors be provided a review of the 10-year history of the reserve fund balance in comparison to the general fund balance. Terry Nelson remarked that the Board can consider using reserve funds strategically and Steve Schram cautioned that as those funds are used that they are not used for one-time costs and should not be built into the budget. Valuations will continue to be monitored as we prepare for the budget meeting in September.
7. With no further business to discuss, the meeting was adjourned at 2:28 p.m.