

**NORTHEAST COMMUNITY COLLEGE  
BOARD OF GOVERNORS**

**FINANCE COMMITTEE**  
Thursday, December 8, 2016

**FINANCE COMMITTEE**

Don Oelsligle, Chairperson	PRESENT
Steve Anderson	PRESENT
Keith E. Harvey	ABSENT
Gene L. Willers	PRESENT
Shirley J. Petsche, ex-officio	PRESENT

**OTHER BOARD MEMBERS**

Arlan W. Kuehn	PRESENT
Dr. Terry F. Nelson	PRESENT
Dirk A. Petersen	PRESENT
Julie Robinson	ABSENT
Jeffrey M. Scherer	PRESENT
Carol A. Sibbel	PRESENT

**STAFF**

Dr. Michael Chipps  
Mary Honke  
John Blaylock  
Lynne Koski  
Derek Bierman  
Amanda Nipp  
Eric Johnson  
Dr. Tracy Kruse  
Craig Garrett  
Jim Curry  
Diane Reikofski  
Brenda Sock

**MINUTES**

1. The meeting was convened at 1:10 p.m., in Room 1108B of the College Welcome Center, by Don Oelsligle, Chairperson of the Finance Committee.
2. Recommended approval of the Minutes of the November 10, 2016 meeting.
3. Lynne Koski, Vice President of Administrative Services, reviewed paid bills for November 2016, focusing on bills in excess of \$5,000.

Dirk A. Petersen inquired about the cost for the renovation of the Arlo Wirth building. Mrs. Koski advised that renovation costs were in the range of \$80,000. Board members stated that it was a good use of funds and the building is being used appropriately.

Steve Anderson requested feedback on how the construction management process has worked and inquired regarding the number of subcontractors that were part of the last construction project. Mrs. Koski reported that staff have been pleased with the process and feels that some of the advantages to using the construction manager process include best quality, being on-time with project completion, as well as being cost effective. Lynne indicated that she will research the number of subcontractors used and report back to the Board of Governors.

4. With no further business to discuss, the meeting was adjourned at 1:24 p.m.