

**NORTHEAST COMMUNITY COLLEGE
BOARD OF GOVERNORS**

FACILITIES COMMITTEE

Thursday, May 10, 2018

FACILITIES COMMITTEE

Arlan Kuehn, Chairperson	PRESENT
Del Ames	PRESENT
Steve Anderson	ABSENT
Keith Harvey	PRESENT
Dirk Petersen, ex-officio	PRESENT

OTHER BOARD MEMBERS

Terry Nelson	ABSENT
Shirley Petsche	PRESENT
Julie Robinson	PRESENT
Jeff Scherer	PRESENT
Carol Sibbel	PRESENT
Gene Willers	PRESENT

STAFF

Dr. Michael Chipps
John Blaylock
Lyle Kathol
Lynne Koski
Derek Bierman
Amanda Nipp
Eric Johnson
Dr. Tracy Kruse
Craig Garrett
Jim Curry
Diane Reikofski
Brenda Sock

MINUTES

1. The meeting was convened at 11:36 a.m. in Room 1108B of the College Welcome Center by Arlan Kuehn, Chairperson of the Facilities Committee.
2. Recommended approval of the Minutes of the April 12, 2018 meeting.
3. Bids for the Hawks Village infrastructure repair and upgrades were received on May 9th. Underground storm water drainage, replace of electrical primary, site lighting, pedestrian walkway improvements, and other infrastructure upgrades are included in the project.

Lynne Koski reported that Northeast is working with the Construction Manager, Kingery Construction, and the architects to verify the bids received. In order to preserve bid pricing, secure sub-contractors, and begin work immediately, it is being requested that the Board of Governors authorize the Administration to complete bid review and proceed with the project and the final Guaranteed Maximum Price (GMP) for the Hawk Village Infrastructure project.

Mrs. Koski reported that this project is part of the Master Facilities and Site Plan that was approved by the Board of Governors in March 2017. Infrastructure improvements that are included will provide a considerable amount of site lighting, walkways that meet Americans with Disabilities Act (ADA) compliance, security cameras, move storm drainage underground to a retention pond, etc.

Following discussion, a consensus was reached by the Facilities Committee to recommend to the Board of Governors to authorize the Administration to negotiate a final Guaranteed Maximum Price for the Hawks Village Infrastructure updates in an amount not to exceed \$6,394,511.

4. In other business, inquiry was made regarding the cost of use of facilities on campus. Lynne Koski advised that staff are currently reviewing the facility rental procedure and rate schedules. The fee schedule has not been reviewed for a number of years and staff are attempting to develop consistency between agencies and entities while aligning with the College's mission. Our facilities are become less available because of our own activities and we also do not want to compete with other agencies who provide rental facilities. Mrs. Koski reported that agencies or entities that rent our facilities are required to provide Northeast with a certificate of insurance coverage. Northeast is also working towards one person handling all facility rentals.

6. With no further business to discuss, the meeting was adjourned at 11:55 a.m.