

**NORTHEAST COMMUNITY COLLEGE
BOARD OF GOVERNORS**

FACILITIES COMMITTEE

Thursday, November 9, 2017

FACILITIES COMMITTEE

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|---------------------------------|---------|
| Dirk A. Petersen, Chairperson | PRESENT |
| Arlan W. Kuehn | ABSENT |
| Julie Robinson | ABSENT |
| Jeffrey M. Scherer | PRESENT |
| Dr. Terry F. Nelson, ex-officio | ABSENT |

OTHER BOARD MEMBERS

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|--------------------|---------|
| Steve Anderson | ABSENT |
| Keith E. Harvey | ABSENT |
| Don Oelsligle | PRESENT |
| Shirley J. Petsche | PRESENT |
| Carol A. Sibbel | PRESENT |
| Gene L. Willers | PRESENT |

STAFF

Dr. Michael Chipps
John Blaylock
Lyle Kathol
Lynne Koski
Derek Bierman
Amanda Nipp
Eric Johnson
Dr. Tracy Kruse
Craig Garrett
Jim Curry
Diane Reikofski
Brenda Sock

MINUTES

1. The meeting was convened at 10:32 a.m. in Room 1108B of the College Welcome Center by Dirk Petersen, Chairperson of the Facilities Committee.
2. Recommended approval of the Minutes of the October 12, 2017 meeting.
3. In other business, Dr. Chipps and Lynne Koski reported that 16 request for proposal letters were sent out and 12 architectural firms submitted proposals for providing services to Northeast Community College. Proposals were reviewed and four firms of varying sizes were invited to campus for an interview. Two firms were invited back for an additional interview after which Wilkins ADP from Kearney was selected.

Dr. Chipps stated that Wilkins ADP brought to the table a willing and energetic team and he was amazed at the level of preparation they put into the materials used during the interviews. Wilkins ADP also has a good history of working with community colleges.

Lynne Koski reported that the intent is that Wilkins ADP will be a long-term architect for Northeast. Final edits are being made to the master contract with fees being set for each project they work on. The contract also provides Northeast the opportunity to seek a different firm if we are not pleased with their services.

4. As a follow up to discussion held at the October meeting with regard to a purchase of property, Dr. Chipps reported that he and others toured the home and the home owner is hiring an appraiser that is acceptable to both the home owner and Northeast. Once the appraisal is completed, the information will be brought back for consideration by the Board of Governors.

Lynne Koski indicated that while no determination has been made regarding the purchase of the home, state statute requires that a public hearing be held when purchasing property. In an effort to keep the process moving forward, an agenda item has been placed on today's public meeting agenda, to satisfy the requirements should the Board of Governors decide to purchase the property.

5. Also in other business, Lynne Koski advised that since the architect has been identified, state statute requires a board member to serve as a member of the committee to select a construction manager. Dirk Petersen volunteered to serve as a member of the committee.
6. With no further business to discuss, the meeting was adjourned at 10:46 a.m.