



NORTHEAST COMMUNITY COLLEGE AREA

MINUTES OF REGULAR MEETING

Thursday, January 10, 2019

Prior to convening the meeting, Chairperson Petersen led the assembly in pledging their allegiance to the flag of the United States of America.

12415

Roll call was taken with a quorum present.

AREA BOARD

Dirk Petersen, Chairperson Present
Steven Anderson, Vice-Chairperson..... Present
Arlan Kuehn, Secretary..... Present
Del Ames Present
Donovan Ellis..... Present
Keith Harvey..... Present
Dr. Terry Nelson Present
Julie Robinson..... Absent-Excused
Jeffrey Scherer Present
Carol Sibbel Present
Gene Willers Absent-Excused

OTHERS PRESENT

Dr. Michael R. Chipps, President
John Blaylock, Executive Vice President
Lyle Kathol, Vice President of Educational Services
Lynne Koski, Vice President of Administrative Services
Carla Streff, Director of Learning Technologies and Client Services
Amanda Nipp, Vice President of Student Services
Lindsay Spiegel, Director for Center for Enterprise
Dr. Tracy Kruse, Associate Vice President of Development and External Affairs
Marcus Rios, Director of Human Resources, Rewards, and Retention
Jim Curry, Director of Public Relations
Diane Reikofski, Recording Secretary
Brenda Sock, Technology Services Executive Assistant
Amanda Kampschneider, Business and Economics Instructor
Trelynn Morrow, Student Leadership Association president

Mission

Northeast Community College is dedicated to the success of students and the region it serves.

Emily Case, *Norfolk Daily News*
Cody Ronnfeldt, WJAG

12416

Chairperson Petersen convened the regular meeting to order at 3:00 p.m.

12417

Keith Harvey MOVED and Arlan Kuehn SECONDED the motion to adopt the Agenda of the January 10, 2019 Regular Meeting as distributed.

Voting Yes: Ames, Anderson, Ellis, Harvey, Kuehn, Nelson, Petersen, Scherer, and Sibbel

Voting No: None

Absent: Robinson and Willers

MOTION CARRIED

12418

Chairperson Petersen noted that a copy of the Open Meetings Law is posted on the tables at the back of the room. No constituents were in attendance to address the board with a public comment.

12419

Chairperson Petersen review the Board of Governors officers for 2019 as elected during the December 2018 meeting:

Steve Anderson, Chairperson
Arlan Kuehn, Vice-Chairperson
Julie Robinson, Secretary

12420

Dr. Michael Chipps reviewed highlights of the College for 2018 under Dirk Petersen's chairmanship. A plaque was presented to Mr. Petersen in appreciation of his service to Northeast Community College.

12421

Dirk Petersen passed the gavel to Chairperson Steve Anderson.

12422

Jeff Scherer MOVED and Arlan Kuehn SECONDED the motion to approve the following Board appointments for 2019:

General Counsel: Brogan & Gray, P.C., L.L.O.
 College Architect: Wilkins Architecture Design Planning, LLC
 Primary Depository Bank: First National Bank, Norfolk
 Facilities Corporation Board of Directors: Dr. Robert Cox, Steve Schram, and Larry Poessnecker
 Treasurer: Vice President of Administrative Services
 Recording Secretary: Diane M. Reikofski

Voting Yes: Anderson, Ellis, Harvey, Kuehn, Nelson, Petersen, Scherer, Sibbel, and Ames

Voting No: None

Absent: Robinson and Willers

MOTION CARRIED

12423

Carol Sibbel MOVED and Donovan Ellis SECONDED the motion to approve the Minutes of the December 13, 2018 meetings as follows:

1. Regular Meeting
2. Student Success Committee Meeting w/correction
3. Facilities Committee Meeting
4. Finance Student Success Committee Meeting
5. External Relations Committee Meeting
6. Governance Committee Meeting w/correction

Voting Yes: Ellis, Kuehn, Nelson, Petersen, Scherer, Sibbel, Ames, and Anderson

Voting No: None

Abstain: Harvey

Absent: Robinson and Willers

MOTION CARRIED

12424

Dr. Michael Chipps and the vice presidents provided verbal reports of campus-wide accomplishments, activities, and events.

Trelynn Morrow, Student Leadership Association (SLA) president, reported that SLA members made eight tie blankets and delivered them to residents at the Norfolk Veterans Home prior to the Christmas break. During the spring semester they will participate in a philanthropic project,

‘Volunteering for the Win’. During that time, they will challenge students to volunteer throughout the community.

12425

Steve Anderson, Nebraska Community College Association (NCCA) Board of Directors representative, reported that February 7th will be Legislative Day in Lincoln, followed by the State Chamber banquet that evening.

The Community College National Legislative Summit (NLS) in Washington, DC will be held February 10-13, 2019. This provides a great opportunity for board members to meet with legislators and/or their staff members to discuss federal legislative issues and advocate for community colleges.

12426

Jeff Scherer MOVED and Arlan Kuehn SECONDED the motion to acknowledge and accept the claims paid in December 2018 as follows:

General Fund	\$ 9,312,756.76
Auxiliary Fund.....	\$ 641,977.62
Grants and Contracts	\$ 345,089.16
Scholarships and Financial Aid	\$ 0.00
Student Loans	\$ 0.00
Student Clubs.....	\$ 9,180.87
Other Agencies	\$ 16,654.50
Capital Improvement	\$ 12,334.38
ADA Hazard	\$ 252.00
Restricted Plant.....	\$ 176,752.50
Debt Service	\$ 27,173.54
Payroll Fund	\$ <u>2,680,596.72</u>
TOTAL CLAIMS PAID.....	\$ 13,222,768.05

Voting Yes: Harvey, Kuehn, Nelson, Petersen, Scherer, Sibbel, Ames, Anderson, and Ellis

Voting No: None

Absent: Robinson and Willers

MOTION CARRIED

12427

Donovan Ellis MOVED to accept the SECOND READING and approve revisions to BP-3010, Use and Scheduling of College Facilities and Property. Keith Harvey SECONDED the motion.

Voting Yes: Kuehn, Nelson, Petersen, Scherer, Sibbel, Ames, Anderson, Ellis, and Harvey

Voting No: None

Absent: Robinson and Willers

MOTION CARRIED

12428

Carol Sibbel MOVED to accept the SECOND READING and approve BP-3270, Loitering. Jeff Scherer SECONDED the motion.

Voting Yes: Nelson, Petersen, Scherer, Sibbel, Ames, Anderson, Ellis, Harvey, and Kuehn

Voting No: None

Absent: Robinson and Willers

MOTION CARRIED

12429

Keith Harvey MOVED to accept the SECOND READING and approve revisions to BP-7410, Employee Leave. Arlan Kuehn SECONDED the motion.

Voting Yes: Petersen, Scherer, Sibbel, Ames, Anderson, Ellis, Harvey, Kuehn, and Nelson

Voting No: None

Absent: Robinson and Willers

MOTION CARRIED

12430

Dr. Terry Nelson MOVED to accept the SECOND READING and approve the deletion of the following:

BP-7413, Administrative Earned Annual Leave

BP-7415, Professional/Managerial Earned Annual Leave

BP-7417, Full-Time Classified Earned Annual Leave

BP-7419, Personal Leave

BP-7420, Sick Leave

BP-7425, Family and Medical Leave

BP-7430, Emergency Leave

BP-7440, Adoption Leave

BP-7450, Military Leave

BP-7460, Jury/Court Leave

BP-7471, Leave of Absence for Professional Development

BP-7481, Leave of Absence Without Pay

Carol Sibbel SECONDED the motion.

Voting Yes: Scherer, Sibbel, Ames, Anderson, Ellis, Harvey, Kuehn, Nelson, and Petersen

Voting No: None

Absent: Robinson and Willers

MOTION CARRIED

12431

Chairperson Anderson acknowledged board and staff member birthdays for the month of January.

12432

At 3:49 p.m., with no further business to discuss, it was UNANIMOUSLY PASSED BY VOICE VOTE to ADJOURN the meeting.

Minutes prepared by Diane Reikofski, Recording Secretary.

Arlan Kuehn, Vice-Chairperson
Northeast Board of Governors

Steve Anderson, Chairperson
Northeast Board of Governors