



**NORTHEAST COMMUNITY COLLEGE AREA**

**MINUTES OF REGULAR MEETING**

**Tuesday, October 9, 2018**

Prior to convening the meeting, Chairperson Petersen led the assembly in pledging their allegiance to the flag of the United States of America.

Gene L. Willers requested a moment of silence in memory of former board member, Jack Warrick.

12365

Roll call was taken with a quorum present.

**AREA BOARD**

Dirk Petersen, Chairperson .....	Present
Steven Anderson, Vice-Chairperson.....	Present
Arlan Kuehn, Secretary.....	Present
Del Ames .....	Present
Keith Harvey.....	Absent-Excused
Dr. Terry Nelson .....	Absent-Excused
Julie Robinson.....	Present
Jeffrey Scherer .....	Present
Carol Sibbel .....	Present
Gene Willers .....	Present

**OTHERS PRESENT**

Dr. Michael R. Chipps, President  
John Blaylock, Executive Vice President  
Lyle Kathol, Vice President of Educational Services  
Lynne Koski, Vice President of Administrative Services  
Derek Bierman, Vice President of Technology Services  
Amanda Nipp, Vice President of Student Services  
Eric Johnson, Associate Vice President of Center for Enterprise  
Dr. Tracy Kruse, Associate Vice President of Development and External Affairs  
Craig Garrett, Associate Vice President of Human Resources  
Jim Curry, Director of Public Relations  
Diane Reikofski, Recording Secretary  
Brenda Sock, Technology Services Executive Assistant  
Trelynn Morrow, Student Leadership Association president  
Emily Case, *Norfolk Daily News*  
Cody Ronnfeldt, WJAG

12366

Chairperson Petersen convened the regular meeting to order at 3:04 p.m.

12367

Jeff Scherer MOVED and Carol Sibbel SECONDED the motion to adopt the Agenda of the October 9, 2018 Regular Meeting as distributed.

**Voting Yes:** Ames, Anderson, Kuehn, Petersen, Robinson, Scherer, Sibbel, and Willers

**Voting No:** None

**Absent:** Harvey and Nelson

**MOTION CARRIED**

12368

Chairperson Petersen noted that a copy of the Open Meetings Law is posted on the tables at the back of the room. No constituents were in attendance to address the board with a public comment.

12369

Terry Nelson MOVED and Julie Robinson SECONDED the motion to approve the Minutes of the September 13, 2018 meetings as follows:

1. Public Hearing, Special Hearing, and Regular Meeting
2. Finance Committee Meeting
3. Student Success Committee Meeting
4. External Relations Committee Meeting w/correction
5. Governance Committee Meeting
6. Facilities Committee Meeting

**Voting Yes:** Anderson, Kuehn, Petersen, Robinson, Scherer, Sibbel, Willers, and Ames

**Voting No:** None

**Absent:** Harvey and Nelson

**MOTION CARRIED**

12370

Trelynn Morrow, Student Leadership Association (SLA) president, reported that SLA sponsored Constitution Day on campus, providing an opportunity to educate students about the United States Constitution. Planning is underway for Spooktacular, a children's carnival, that will be held on October 24<sup>th</sup>. On November 13<sup>th</sup>, SLA will sponsor Kindness Day.

Dr. Michael Chipps and the vice presidents provided verbal reports of campus-wide accomplishments, activities, and events.

12371

Steve Anderson and Gene Willers, Nebraska Community College Association (NCCA) Board of Directors representatives, reported that Mr. Anderson attended the Executive Committee meeting on October 1<sup>st</sup> and Northeast Community College will host the NCCA Annual Meeting in Norfolk on November 4-5, 2018. A group will be attending the Association for Community College Trustees (ACCT) Leadership Congress, October 24-27, 2018. The ACCT Leadership Congress provides a great opportunity for board professional development.

12372

Jeff Scherer MOVED and Del Ames SECONDED the motion to acknowledge and accept the claims paid in August 2018 as follows:

General Fund .....	\$ 2,347,234.61
Auxiliary Fund.....	\$ 1,003,031.38
Grants and Contracts .....	\$ 61,805.93
Scholarships and Financial Aid.....	\$ 30,700.00
Student Clubs.....	\$ 2,337.46
Other Agencies .....	\$ 37,668.16
Capital Improvement.....	\$ 1,002,597.25
Restricted Plant.....	\$ 113,225.00
Debt Service .....	\$ 27,173.54
Payroll Fund .....	\$ <u>2,792,314.75</u>
TOTAL CLAIMS PAID.....	\$ 7,418,088.08

**Voting Yes:** Kuehn, Petersen, Robinson, Scherer, Sibbel, Willers, Ames, and Anderson

**Voting No:** None

**Absent:** Harvey and Nelson

**MOTION CARRIED**

12373

Gene Willers MOVED to appoint Donovan Ellis from Pierce, NE to fill the Board of Governors District I vacancy. Carol Sibbel SECONDED the motion.

Mr. Ellis will be sworn in during the November 8<sup>th</sup> Board of Governors meeting.

**Voting Yes:** Petersen, Robinson, Scherer, Sibbel, Willers, Ames, Anderson, and Kuehn

**Voting No:** None

**Absent:** Harvey and Nelson

**MOTION CARRIED**

12374

Gene Willers, Chairperson of the Governance Committee, MOVED to accept the SECOND READING and approve the revisions to BP-6164, College Travel Reimbursement and Business Expense Policy. Steve Anderson SECONDED the motion.

**Voting Yes:** Petersen, Robinson, Scherer, Sibbel, Willers, Ames, Anderson, and Kuehn

**Voting No:** None

**Absent:** Harvey and Nelson

**MOTION CARRIED**

12375

Gene Willers advised that the FIRST READING was heard on revisions to BP-5130, Standards of Satisfactory Academic Progress.

12376

Gene Willers advised that the FIRST READING was heard for the deletion of BP-5240, Grade Appeal Policy.

12377

Mr. Willers advised that the FIRST READING was heard for the deletion of BP-6166, Business Usage of Cellular Telephones.

12378

Chairperson Petersen recognized board and staff member birthdays for the month of October.

12379

At 3:27 p.m., with no further business to discuss, it was UNANIMOUSLY PASSED BY VOICE VOTE to ADJOURN the meeting.

*Minutes prepared by Diane Reikofski, Recording Secretary.*

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Arlan Kuehn, Secretary  
Northeast Board of Governors

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Dirk Petersen, Chairperson  
Northeast Board of Governors