



**NORTHEAST COMMUNITY COLLEGE AREA**

**MINUTES of REGULAR MEETING**

**Thursday, June 14, 2018**

Prior to convening the meeting, Chairperson Petersen led the assembly in pledging their allegiance to the flag of the United States of America.

12298

The Northeast Community College Board of Governors met for its regular session Board Meeting on Thursday, June 14, 2018. Notice of the Regular Meeting was published in the Norfolk Daily News on Friday, June 8 2018.

Roll call was taken with a quorum present.

**AREA BOARD**

Dirk Petersen, Chairperson .....	Present
Steven Anderson, Vice-Chairperson.....	Present
Arlan Kuehn, Secretary.....	Present
Del Ames .....	Present
Keith Harvey.....	Present
Dr. Terry Nelson .....	Absent-Excused
Julie Robinson.....	Absent-Excused
Jeffrey Scherer .....	Present
Shirley Petsche.....	Absent-Excused
Carol Sibbel .....	Present
Gene Willers .....	Present

**OTHERS PRESENT**

Dr. Michael R. Chipps, President  
John Blaylock, Executive Vice President  
Lyle Kathol, Vice President of Educational Services  
Lynne Koski, Vice President of Administrative Services  
Carla Streff, Director of Learning Technology and Client Services  
Amanda Nipp, Vice President of Student Services  
Eric Johnson, Associate Vice President of Center for Enterprise  
Dr. Tracy Kruse, Associate Vice President of Development and External Affairs  
Craig Garrett, Associate Vice President of Human Resources  
Jim Curry, Director of Public Relations  
Diane Reikofski, Recording Secretary

Brenda Sock, Technology Services Executive Assistant  
Erin Bell, *Norfolk Daily News*  
Nathan Anderson, *Norfolk Daily News*  
Sam Schmidt, Oakland, NE

12299

Chairperson Petersen convened the meeting at 2:10 p.m. in Room 1108B of the College Welcome Center.

12300

Del Ames MOVED and Keith Harvey SECONDED the motion to adopt the Agenda of the June 14, 2018 meeting as distributed.

**Voting Yes:** Ames, Anderson, Harvey, Kuehn, Petersen, Scherer, Sibbel, and Willers

**Voting No:** None

**Absent:** Nelson, Petsche, and Robinson

**MOTION CARRIED**

12301

Chairperson Petersen stated that a copy of the Open Meetings Law is posted on the tables at the back of the room. No constituents were in attendance to address the board with a public comment.

12302

Arlan Kuehn MOVED and Carol Sibbel SECONDED the motion to approve the Minutes of the May 10, 2018 meetings as follows:

1. Regular Meeting
2. Governance Committee Meeting
3. Facilities Committee Meeting
4. Finance Committee Meeting
5. Student Success Committee Meeting
6. External Relations Committee Meeting

**Voting Yes:** Anderson, Harvey, Kuehn, Petersen, Scherer, Sibbel, Willers, and Ames

**Voting No:** None

**Absent:** Nelson, Petsche, and Robinson

**MOTION CARRIED**

12303

Dr. Michael Chipps and the vice presidents provided verbal reports of campus-wide accomplishments, activities, and events.

12304

Steve Anderson, Nebraska Community College Association (NCCA) Board of Directors representatives, reported that the next Executive Committee meeting will be held on July 2<sup>nd</sup> to prepare for the August 6<sup>th</sup> NCCA Board of Directors meeting.

Mr. Anderson provided a reminder that Northeast Community College will host the NCCA Annual Meeting on November 4-6, 2018.

12305

Jeff Scherer MOVED and Steve Anderson SECONDED the motion to acknowledge and accept the Monthly Financial Report for May 31, 2018 and the claims paid in May 2018 as follows:

General Fund .....	\$ 1,157,066.14
Auxiliary Fund.....	\$ 512,474.57
Grants and Contracts .....	\$ 40,388.46
Student Clubs.....	\$ 9,910.52
Other Agencies .....	\$ 23,805.06
Capital Improvement .....	\$ 232,209.21
Restricted Plant.....	\$ 121,278.00
Debt Service .....	\$ 27,173.54
Payroll Fund .....	\$ <u>2,922,063.20</u>
TOTAL CLAIMS PAID.....	\$ 5,046,368.70

**Voting Yes:** Harvey, Kuehn, Petersen, Scherer, Sibbel, Willers, Ames, and Anderson

**Voting No:** None

**Absent:** Nelson, Petsche, and Robinson

**MOTION CARRIED**

12306

Gene Willers MOVED to accept the SECOND READING and APPROVE revisions to BP-3210, Secure College Environment. Jeff Scherer SECONDED the motion.

**Voting Yes:** Kuehn, Petersen, Scherer, Sibbel, Willers, Ames, Anderson, and Harvey

**Voting No:** None

**Absent:** Nelson, Petsche, and Robinson

**MOTION CARRIED**

12307

Gene Willers MOVED to accept the SECOND READING and APPROVE the deletion of BP-3220, Environmental Safety and Health. Carol Sibbel SECONDED the motion.

**Voting Yes:** Petersen, Scherer, Sibbel, Willers, Ames, Anderson, Harvey, and Kuehn

**Voting No:** None

**Absent:** Nelson, Petsche, and Robinson

**MOTION CARRIED**

12308

Gene Willers MOVED to accept the SECOND READING and APPROVE the deletion of BP-3240, Firearms, Explosives and Other Lethal Weapons. Keith Harvey SECONDED the motion.

**Voting Yes:** Scherer, Sibbel, Willers, Ames, Anderson, Harvey, Kuehn, and Petersen

**Voting No:** None

**Absent:** Nelson, Petsche, and Robinson

**MOTION CARRIED**

12309

Gene Willers MOVED and Arlan Kuehn SECONDED the motion to approve the SECOND READING and APPROVE the deletion of BP-7342, Unauthorized Absence.

**Voting Yes:** Sibbel, Willers, Ames, Anderson, Harvey, Kuehn, Petersen, and Scherer

**Voting No:** None

**Absent:** Nelson, Petsche, and Robinson

**MOTION CARRIED**

12310

Gene Willers advised that the FIRST READING was heard on revisions to BP-7011, Harassment.

12311

Arlan Kuehn, Chairperson of the Facilities Committee, MOVED to APPROVE the Student Center Program Statement of Northeast Community College for submission to the Nebraska Coordinating Commission for Postsecondary Education (CCPE). Del Ames SECONDED the motion.

**Voting Yes:** Willers, Ames, Anderson, Harvey, Kuehn, Petersen, Scherer, and Sibbel

**Voting No:** None

**Absent:** Nelson, Petsche, and Robinson

**MOTION CARRIED**

12312

Jeff Scherer, Chairperson of the Finance Committee MOVED to authorize the use of cash on hand to continue the operations of the College pending final approval of the 2018-2019 budgets in September 2018. Keith Harvey SECONDED the motion.

**Voting Yes:** Ames, Anderson, Harvey, Kuehn, Petersen, Scherer, Sibbel, and Willers

**Voting No:** None

**Absent:** Nelson, Petsche, and Robinson

**MOTION CARRIED**

12313

Chairperson Petersen recognized board member birthdays for the month of June.

12314

At 2:44 p.m., with no further business to discuss, it was UNANIMOUSLY PASSED BY VOICE VOTE to ADJOURN the meeting.

*Minutes prepared by Diane Reikofski, Recording Secretary.*

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Arlan Kuehn, Secretary  
Northeast Board of Governors

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Dirk Petersen, Chairperson  
Northeast Board of Governors