



**NORTHEAST COMMUNITY COLLEGE AREA**

**MINUTES of REGULAR MEETING**

**Thursday, February 8, 2018**

Prior to convening the meeting, Chairperson Petersen led the assembly in pledging their allegiance to the flag of the United States of America.

12231

The Northeast Community College Board of Governors met for its regular session Board Meeting on Thursday, February 8, 2018. Notice of the Regular Meeting was published in the Norfolk Daily News on Friday, February 2, 2018.

Roll call was taken with a quorum present.

**AREA BOARD**

Dirk Petersen, Chairperson .....	Present
Steven Anderson, Vice-Chairperson.....	Present
Arlan Kuehn, Secretary.....	Present
Del Ames .....	Present
Keith Harvey.....	Present
Dr. Terry Nelson .....	Present
Julie Robinson.....	Present
Jeffrey Scherer .....	Present
Shirley Petsche.....	Present
Carol Sibbel .....	Present
Gene Willers .....	Present

**OTHERS PRESENT**

Dr. Michael R. Chipps, President  
John Blaylock, Executive Vice President  
Lyle Kathol, Vice President of Educational Services  
Lynne Koski, Vice President of Administrative Services  
Derek Bierman, Vice President of Technology Services  
Amanda Nipp, Vice President of Student Services  
Eric Johnson, Associate Vice President for Center for Enterprise  
Dr. Tracy Kruse, Associate Vice President of Development and External Affairs  
Craig Garrett, Associate Vice President of Human Resources  
Jim Curry, Director of Public Relations  
Diane Reikofski, Recording Secretary

Brenda Sock, Technology Services Executive Assistant  
Carissa Kollath, Director of Student Activities  
Allan Brenner, Student Leadership Association president  
Erin Bell, *Norfolk Daily News*  
Cody Ronnfeldt, WJAG

12232

Chairperson Petersen convened the meeting at 3:06 p.m. in Room 1108B of the College Welcome Center.

12233

Gene Willers MOVED and Carol Sibbel SECONDED the motion to adopt the Agenda of the February 8, 2018 meeting as distributed.

**Voting Yes:** Ames, Anderson, Harvey, Kuehn, Nelson, Petersen, Petsche, Robinson, Scherer, Sibbel, and Willers

**Voting No:** None

**Absent:** None

**MOTION CARRIED**

12234

Chairperson Petersen stated that a copy of the Open Meetings Law is posted on the tables at the back of the room. No constituents were in attendance to address the board with a public comment.

12235

Del Ames MOVED and Steve Anderson SECONDED the motion to approve the Minutes of the January 17, 2018 meetings as follows:

1. Regular Meeting
2. Finance Committee Meeting
3. Facilities Committee Meeting
4. Student Success Committee Meeting
5. External Relations Committee Meeting
6. Governance Committee Meeting

**Voting Yes:** Anderson, Harvey, Kuehn, Nelson, Petersen, Petsche, Robinson, Scherer, Willers, and Ames

**Voting No:** None

**Abstain:** Sibbel

**Absent:** None

**MOTION CARRIED**

12236

Allan Brenner, Student Leadership Association (SLA) president, reported that SLA participated in the Philanthropy Council of Northeast Nebraska’s contest and their submission of “Volunteering for the Win” won. They hope to connect the campus to the community with this project by challenging all clubs and organizations on campus to compete against each other to determine who volunteers the most hours in the community. Their submission was inspired by their holiday project of delivering blankets to the Veterans Home and how rewarding it was for them to hear how important the blankets were to the recipients.

Dr. Michael Chipps and the vice presidents provided verbal reports of campus-wide accomplishments, activities, and events.

12237

Steve Anderson and Shirley Petsche, Nebraska Community College Association (NCCA) Board of Directors representatives, reported that the NCCA Board will met on January 19<sup>th</sup> at which time they reviewed all legislative bills and formulated a position on each. Greg Adams will testify based on the direction he received during the meeting.

Greg Adams organized Legislative Day in Lincoln on February 1<sup>st</sup>. Mr. Anderson reported that it was a very successful day with having the opportunity to visit with senators. Mr. Adams will continue to organize and build on the event in future years.

The National Legislative Summit will be held February 11-15, 2018 in Washington, D.C.

12238

Jeff Scherer MOVED and Keith Harvey SECONDED the motion to acknowledge and accept the Monthly Financial Report for January 31, 2018 and the claims paid in January 2018 as follows:

General Fund .....	\$ 3,356,097.41
Auxiliary Fund.....	\$ 568,190.20
Grants and Contracts .....	\$ 32,486.14
Scholarships and Financial Aid .....	\$ 0.00
Student Loans .....	\$ 1,854.15
Student Clubs.....	\$ 6,841.76
Other Agencies .....	\$ 23,249.86
Capital Improvement .....	\$ 68,364.42
ADA Hazard.....	\$ 28,810.80
Restricted Plant.....	\$ 14,329.81
Debt Service .....	\$ 565,220.21
Payroll Fund .....	\$ <u>2,223,904.42</u>
TOTAL CLAIMS PAID.....	\$ 6,889,349.18

**Voting Yes:** Harvey, Kuehn, Nelson, Petersen, Petsche, Robinson, Scherer, Sibbel, Willers, Ames, and Anderson

**Voting No:** None

**Absent:** None

**MOTION CARRIED**

12239

Shirley Petsche MOVED to accept the SECOND READING and approve revisions to BP-3260, Child Abuse or Neglect. Del Ames SECONDED the motion. Duplicate language was removed from the policy along with other minor edits to improve verbiage.

**Voting Yes:** Kuehn, Nelson, Petersen, Petsche, Robinson, Scherer, Sibbel, Willers, Ames, Anderson, and Harvey

**Voting No:** None

**Absent:** None

**MOTION CARRIED**

12240

Shirley Petsche MOVED and Keith Harvey SECONDED the motion to accept the SECOND READING and approve revisions to BP-5021, Missing Student Notification. Definitions have been added to the policy

**Voting Yes:** Nelson, Petersen, Petsche, Robinson, Scherer, Sibbel, Willers, Ames, Anderson, Harvey, and Kuehn

**Voting No:** None

**Absent:** None

**MOTION CARRIED**

12241

Shirley Petsche MOVED to accept the SECOND READING and approve revisions to BP-7322, Positive Discipline. Gene Willers SECONDED the motion. Language that referenced management right was removed from the policy.

**Voting Yes:** Petersen, Petsche, Robinson, Scherer, Sibbel, Willers, Ames, Anderson, Harvey, Kuehn, and Nelson

**Voting No:** None

**Absent:** None

**MOTION CARRIED**

12242

Shirley Petsche MOVED to accept the SECOND READING and approve revisions to BP-7325, Employment Probation. Carol Sibbel SECONDED the motion. References to full-time were removed from the policy as it covers both full-time and part-time employees.

**Voting Yes:** Petsche, Robinson, Scherer, Sibbel, Willers, Ames, Anderson, Harvey, Kuehn, Nelson, and Petersen

**Voting No:** None

**Absent:** None

**MOTION CARRIED**

12243

Shirley Petsche MOVED to approve the officers of the Northeast Community College Facilities Corporation; President-Dr. Robert Cox, Vice President-Larry Poessnecker, and Secretary/Treasurer-Steve Schram. Terry Nelson SECONDED the motion.

**Voting Yes:** Robinson, Scherer, Sibbel, Willers, Ames, Anderson, Harvey, Kuehn, Nelson, Petersen, and Petsche

**Voting No:** None

**Absent:** None

**MOTION CARRIED**

12244

Shirley Petsche MOVED to approve the employee negotiated agreements with the Faculty Association and the Professional Managerial employee group. Jeff Scherer SECONDED the motion.

**Voting Yes:** Scherer, Sibbel, Willers, Ames, Anderson, Harvey, Kuehn, Nelson, Petersen, Petsche, and Robinson

**Voting No:** None

**Absent:** None

**MOTION CARRIED**

12245

Carol Sibbel, Chairperson of the Student Success Committee, MOVED to approve continuation of the Plumbing Technology Program at Northeast Community College for submission to the Nebraska Coordinating Commission for Postsecondary Education (CCPE). Julie Robinson SECONDED the motion.

**Voting Yes:** Sibbel, Willers, Ames, Anderson, Harvey, Kuehn, Nelson, Petersen, Petsche, Robinson, and Scherer

**Voting No:** None

**Absent:** None

**MOTION CARRIED**

12246

Carol Sibbel MOVED to approve continuation of the Heating, Ventilation, and Air Conditioning (HVAC) Program at Northeast Community College for submission to the Nebraska Coordinating Commission for Postsecondary Education (CCPE). Arlan Kuehn SECONDED the motion.

**Voting Yes:** Willers, Ames, Anderson, Harvey, Kuehn, Nelson, Petersen, Petsche, Robinson, Scherer, and Sibbel

**Voting No:** None

**Absent:** None

**MOTION CARRIED**

12247

Chairperson Petersen recognized board member birthdays for the month of February.

12248

At 3:41 p.m., with no further business to discuss, and it was UNANIMOUSLY PASSED BY VOICE VOTE to ADJOURN the meeting.

*Minutes prepared by Diane Reikofski, Recording Secretary.*

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Arlan Kuehn, Secretary  
Northeast Board of Governors

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Dirk Petersen, Chairperson  
Northeast Board of Governors