



**NORTHEAST COMMUNITY COLLEGE AREA**

**MINUTES of REGULAR MEETING**

**Thursday, October 12, 2017**

Prior to convening the meeting, Chairperson Nelson led the assembly in pledging their allegiance to the flag of the United States of America.

12132

The Northeast Community College Board of Governors met for its regular session Board Meeting on Thursday, October 12, 2017. Notice of the Regular Meeting was published in the Norfolk Daily News on Friday, October 6, 2017.

Roll call was taken with a quorum present.

**AREA BOARD**

Dr. Terry F. Nelson, Chairperson .....	Present
Dirk A. Petersen, Vice-Chairperson .....	Absent-Excused
Steven M. Anderson, Secretary .....	Absent-Excused
Keith E. Harvey .....	Absent-Excused
Arlan W. Kuehn .....	Present
Don Oelsligle .....	Absent-Excused
Julie Robinson.....	Present
Jeffrey M. Scherer.....	Present
Shirley J. Petsche .....	Present
Carol A. Sibbel.....	Present
Gene L. Willers.....	Present

**OTHERS PRESENT**

Dr. Michael R. Chipps, President  
John Blaylock, Executive Vice President  
Lyle Kathol, Vice President of Educational Services  
Lynne Koski, Vice President of Administrative Services  
Mike Auten, Director of Web and Enterprise Services  
Amanda Nipp, Vice President of Student Services  
Lindsay Spiegel, Director for Center for Enterprise  
Dr. Tracy Kruse, Associate Vice President of Development and External Affairs  
Craig Garrett, Associate Vice President of Human Resources  
Jim Curry, Director of Public Relations  
Diane Reikofski, Recording Secretary

Brenda Sock, Technology Services Executive Assistant  
Carissa Kollath, Director of Student Activities  
Allen Brenner, Student Leadership Association (SLA) president  
Paul Hughes, WJAG  
Erin Bell, *Norfolk Daily News*  
Michael Shively, News Channel Nebraska  
Kaylee Dankert, KHWK/Hawk TV  
Greg Adams, Nebraska Community College Association Executive Director  
Pam Saalfeld, Director of the Center for Global Engagement  
Corinne Morris, Dean of Agriculture, Math, and Science  
Michael Lechner, Agriculture Instructor  
Darcey Simonsen, Northeast student  
Emily Hausmann, Northeast student  
Spencer Olmer, Northeast student  
Justin Timmerman, Northeast student

12133

Chairperson Nelson convened the meeting at 4:03 p.m. in Room 1108B of the College Welcome Center.

12134

Arlan Kuehn **MOVED** and Gene Willers **SECONDED** the motion to adopt the Agenda of the October 12, 2017 meeting as distributed.

**Voting Yes:** Kuehn, Nelson, Petsche, Robinson, Sibbel, and Willers

**Voting No:** None

**Abstain:** Scherer

**Absent:** Anderson, Harvey, Oelsgle, and Petersen

**MOTION CARRIED**

12135

Chairperson Nelson noted that a copy of the Open Meetings Law is posted on the tables at the back of the room. No constituents were in attendance to address the board with a public comment.

12136

Gene Willers MOVED and Shirley Petsche SECONDED the motion to approve the Minutes of the September 12, 2017 meetings as follows:

1. Public Hearing, Special Hearing, and Regular Meeting
2. Facilities Committee Meeting
3. Human Resources Committee Meeting
4. External Relations Committee Meeting
5. Student Success Committee Meeting
6. Governance Committee Meeting
7. Finance Committee Meeting

**Voting Yes:** Nelson, Petsche, Robinson, Sibbel, Willers, and Kuehn

**Voting No:** None

**Abstain:** Scherer

**Absent:** Anderson, Harvey, Oelsligle, and Petersen

**MOTION CARRIED**

12137

Greg Adams, Nebraska Community College Association (NCCA) Executive Director, reported he anticipates that the upcoming legislative session will be unpredictable and anticipates that balancing the budget will be the main topic for the session.

A reminder was providing of the upcoming NCCA Annual Meeting that will be held in McCook, November 6-7, 2017.

12138

Dr. Michael Chipps and the vice presidents provided verbal reports of campus-wide accomplishments, activities, and events.

Allen Brenner, Student Leadership Association (SLA) president, reported that Constitution Day was held on September 17<sup>th</sup>. This was an opportunity to education people about the United States Constitution. Approximately 35-40 students participated in this event.

SLA recognized Custodians by decorating doors and thanking them for taking such good care of the facilities.

A retreat was held this past weekend by Lewis and Clark Lake. This provided the opportunity for student leaders to get to know each other better and build relationship. Discussion continues on identifying their signature project for the year.

SLA will host the Spooktacular Event at the Ag Complex on October 25<sup>th</sup>. Last year approximately 2,500 children attended and they hope to have equal or higher numbers in attendance this year.

12139

The October Student Success Report was provided by Michael Lechner and students, Darcey Simonsen, Emily Hausmann, Spencer Olmer and Justin Timmerman, who provided highlights of their Canada study abroad experience.

12140

Julie Robinson MOVED and Jeff Scherer SECONDED the motion to acknowledge and accept the Monthly Financial Report for September 30, 2017 and the claims paid in September 2017 as follows:

General Fund .....	\$ 3,848,493.00
Auxiliary Fund.....	\$ 945,881.75
Grants and Contracts .....	\$ 39,712.54
Scholarships and Financial Aid.....	\$ 700.00
Student Loans .....	\$ 3,715.00
Student Clubs.....	\$ 3,603.41
Other Agencies .....	\$ 29,886.24
Capital Improvement.....	\$ 379,934.29
ADA Hazard.....	\$ 13,535.55
Restricted Plant.....	\$ 18,050.00
Payroll Fund .....	\$ <u>2,543,142.96</u>
TOTAL CLAIMS PAID.....	\$ 7,826,654.74

**Voting Yes:** Petsche, Robinson, Scherer, Sibbel, Willers, Kuehn, and Nelson

**Voting No:** None

**Absent:** Anderson, Harvey, Oelsligle, and Petersen **MOTION CARRIED**

12141

Gene Willers MOVED to acknowledge the Classified Staff Association, Faculty Association, and the Professional Managerial Staff Association employee groups to begin salary and benefits negotiations. Carol Sibbel SECONDED the motion.

**Voting Yes:** Robinson, Scherer, Sibbel, Willers, Kuehn, Nelson, and Petsche

**Voting No:** None

**Absent:** Anderson, Harvey, Oelsligle, and Petersen **MOTION CARRIED**

12142

Jeff Scherer, member of the Governance Committee, MOVED to accept the SECOND READING and APPROVE deletion of BP-3222, Personal Protective Equipment Policy. Arlan Kuehn SECONDED the motion.

**Voting Yes:** Scherer, Sibbel, Willers, Kuehn, Nelson, and Petsche, and Robinson

**Voting No:** None

**Absent:** Anderson, Harvey, Oelsgle, and Petersen

**MOTION CARRIED**

12143

Jeff Scherer MOVED to accept the SECOND READING and APPROVE revisions to BP-3235, Tobacco and Alternative Nicotine Products Use. Julie Robinson SECONDED the motion.

**Voting Yes:** Sibbel, Willers, Kuehn, Nelson, and Petsche, Robinson, and Scherer

**Voting No:** None

**Absent:** Anderson, Harvey, Oelsgle, and Petersen

**MOTION CARRIED**

12144

Jeff Scherer advised that the FIRST READING was heard on revisions to BP-3231, Communicable Diseases.

12145

Jeff Scherer advised that the FIRST READING was heard for deletion of BP-4030, Curricular and Co-Curricular Travel.

12146

Jeff Scherer advised that the FIRST READING was heard for deletion of BP-5620, Curricular and Co-Curricular Travel.

12147

Jeff Scherer advised that the FIRST READING was heard on revisions to BP-6164, College Travel and Expense Policy.

12148

Chairperson Nelson recognized birthdays for the month of October.

12149

At 5:13 p.m., with no further business to discuss, Arlan Kuehn MOVED and it was UNANIMOUSLY PASSED BY VOICE VOTE to ADJOURN the meeting.

*Minutes prepared by Diane Reikofski, Recording Secretary.*

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Shirley Petsche, Member  
Northeast Board of Governors

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Dr. Terry F. Nelson, Chairperson  
Northeast Board of Governors