



NORTHEAST COMMUNITY COLLEGE AREA
MINUTES of PUBLIC HEARING,
SPECIAL HEARING, AND REGULAR MEETING

Tuesday, September 12, 2017

Prior to convening the meeting, Chairperson Nelson led the assembly in pledging their allegiance to the flag of the United States of America.

12109

Roll call was taken with a quorum present.

AREA BOARD

Dr. Terry F. Nelson, Chairperson Present
Dirk A. Petersen, Vice-Chairperson Present
Steven M. Anderson, Secretary Present
Keith E. Harvey Present
Arlan W. Kuehn Present
Don Oelsligle Present
Julie Robinson Present
Jeffrey M. Scherer Absent-Excused
Shirley J. Petsche Present
Carol A. Sibbel Present
Gene L. Willers Present

OTHERS PRESENT

Dr. Michael R. Chipps, President
John Blaylock, Executive Vice President
Lyle Kathol, Vice President of Educational Services
Lynne Koski, Vice President of Administrative Services
Derek Bierman, Vice President of Technology Services
Lori Vanderheiden, Dean of Enrollment Management
Eric Johnson, Associate Vice President of the Center for Enterprise
Dr. Tracy Kruse, Associate Vice President of Development and External Affairs
Craig Garrett, Associate Vice President of Human Resources
Jim Curry, Director of Public Relations
Diane Reikofski, Recording Secretary
Brenda Sock, Technology Services Executive Assistant
Carissa Kollath, Director of Student Activities
Amanda Kampschneider, Student Leadership Association (SLA) sponsor

Allen Brenner, Student Leadership Association (SLA) president
Paul Hughes, WJAG
Erin Bell, *Norfolk Daily News*

12110

The Northeast Community College Board of Governors met for the official Public Hearing on the 2017-2018 College Budgets on Tuesday, September 12, 2017. Notice of the Budget Hearing and Budget Summary was published in the *Norfolk Daily News* on Friday, September 1, 2017. Notice of the Special Hearing to Set Final Tax Request was published in the *Norfolk Daily News* on Wednesday, August 31, 2016, and Notice of the Regular Meeting was published in the *Norfolk Daily News* on Wednesday, September 6, 2017. Chairperson Terry Nelson declared the public hearing convened at 3:02 p.m., in Room 1108B of the College Welcome Center, located on the campus of Northeast Community College.

12111

Lynne Koski, Vice President of Administrative Services, presented information on the General Operating Budget, Building Improvement Budget, Accessibility Barrier Removal/Haz Mat Budget, and Self-Supporting Funds Budgets for the Fiscal Year 2017-2018.

12112

At 3:13 p.m., there being no further discussion on the proposed budgets, Chairperson Nelson declared the public hearing adjourned.

12113

Chairperson Nelson convened the official special hearing at 3:13 p.m. and Mrs. Koski presented information on the setting of the Final Property Tax Request for 2017-2018.

12114

At 3:14 p.m., there being no further discussion on the Property Tax Request for 2017-2018, Chairperson Nelson declared the special hearing adjourned.

12115

Chairperson Nelson called the regular meeting to order at 3:15 p.m.

12116

Keith Harvey **MOVED** and Julie Robinson **SECONDED** the motion to adopt the Agenda of the September 12, 2017 meeting as distributed.

Voting Yes: Anderson, Harvey, Kuehn, Nelson, Oelsligle, Petersen, Petsche, Robinson, Sibbel, and Willers

Voting No: None

Absent: Scherer

MOTION CARRIED

12117

Chairperson Nelson noted that a copy of the Open Meetings Law is posted on the tables at the back of the room. No constituents were in attendance to address the board with a public comment.

12118

Dirk Petersen MOVED for the approval and adoption of the 2017-2018 budgets for Northeast Community College as follows:

- General Operating Budget in the amount of \$46,643,776
- Building Improvement Budget in the amount of \$13,957,480
- Accessibility Barrier Removal/Hazardous Materials Budget in the amount of \$890,294
- Self-Supporting Funds Budget in the amount of \$28,116,007

Arlan Kuehn SECONDED the motion.

Voting Yes: Harvey, Kuehn, Nelson, Oelsligle, Petersen, Petsche, Robinson, Sibbel, Willers, and Anderson

Voting No: None

Absent: Scherer

MOTION CARRIED

12119

Gene Willers MOVED to approve the Property Tax Request as follows:

2016-2017 Property Tax Request	\$30,357,839.00
2016 Tax Rate	0.09132000
Property Tax Rate (2016-2017 Request/2017 Valuation)	0.090628
2017-2018 Proposed Property Tax Request	\$30,457,217.61
Proposed 2016 Tax Rate	0.090925

Don Oelsligle SECONDED the motion.

Voting Yes: Kuehn, Nelson, Oelsligle, Petersen, Petsche, Robinson, Sibbel, Willers, Anderson, and Harvey

Voting No: None

Absent: Scherer

MOTION CARRIED

12120

Keith Harvey MOVED and Shirley Petsche SECONDED the motion to approve the Minutes of the August 24, 2017 meetings as follows:

1. Regular Meeting
2. Facilities Committee Meeting
3. Human Resources Committee Meeting
4. External Relations Committee Meeting
5. Student Success Committee Meeting
6. Governance Committee Meeting
7. Finance Committee Meeting

Voting Yes: Nelson, Oelsigle, Petersen, Petsche, Robinson, Sibbel, Willers, Anderson, Harvey, and Kuehn

Voting No: None

Absent: Scherer

MOTION CARRIED

12121

Dr. Michael Chipps and the vice presidents provided verbal reports of campus-wide accomplishments, activities, and events.

Allen Brenner, Student Leadership Association (SLA) president, reported that the student leadership groups recently participated in Student Leadership Development Series (SLDS) that included a two-day training session with a speaker talking to them about leadership and using their skills to impact others on campus.

SLA recently hosted a Root Beer Kegger which provides an opportunity for students to get to know other students better. They will also host ‘Constitution Day’ on campus during the fall.

12122

Steve Anderson and Shirley Petsche, NCCA Board of Directors representatives, reported that the NCCA Annual Meeting will be held in McCook, November 6-7, 2017.

12123

Shirley Petsche MOVED and Carol Sibbel SECONDED the motion to acknowledge and accept the claims paid in August 2017 as follows:

General Fund	\$	792,202.45
Auxiliary Fund.....	\$	858,921.02
Grants and Contracts	\$	15,315.12
Scholarships and Financial Aid.....	\$	2,433.00
Student Loans	\$	0.00
Student Clubs.....	\$	1,166.32

Other Agencies	\$	17,802.34
Capital Improvement	\$	23,024.44
ADA Hazard.....	\$	741.00
Restricted Plant.....	\$	10,529.34
Debt Service	\$	27,487.70
Payroll Fund	\$	<u>2,417,152.44</u>
TOTAL CLAIMS PAID.....	\$	4,166,775.17

Voting Yes: Oelsligle, Petersen, Petsche, Robinson, Sibbel, Willers, Anderson, Harvey, Kuehn, and Nelson

Voting No: None

Absent: Scherer

MOTION CARRIED

12124

Keith Harvey, Chairperson of the Governance Committee, MOVED to accept the SECOND READING and approve revisions to BP-3060, Recognition Policy. Arlan Kuehn SECONDED the motion.

Voting Yes: Petersen, Petsche, Robinson, Sibbel, Willers, Anderson, Harvey, Kuehn, Nelson, and Oelsligle

Voting No: None

Absent: Scherer

MOTION CARRIED

12125

Keith Harvey MOVED to accept the SECOND READING and approve BP-3233, Alcoholic Beverages and Controlled Substances. Dirk Petersen SECONDED the motion.

Voting Yes: Petsche, Robinson, Sibbel, Willers, Anderson, Harvey, Kuehn, Nelson, Oelsligle, and Petersen

Voting No: None

Absent: Scherer

MOTION CARRIED

12126

Keith Harvey MOVED to accept the SECOND READING and approve deletion of BP-6162, Professional Travel. Don Oelsligle SECONDED the motion.

Voting Yes: Robinson, Sibbel, Willers, Anderson, Harvey, Kuehn, Nelson, Oelsligle, Petersen, and Petsche

Voting No: None

Absent: Scherer

MOTION CARRIED

12127

Keith Harvey MOVED to accept the SECOND READING and approve BP-7011, Harassment/Sexual Harassment. Steve Anderson SECONDED the motion.

Voting Yes: Sibbel, Willers, Anderson, Harvey, Kuehn, Nelson, Oelsligle, Petersen, and Petsche

Voting No: None

Absent: Scherer

MOTION CARRIED

12128

Keith Harvey advised that the FIRST READING was heard on revisions to BP-3235, Tobacco and Alternative Nicotine Products Use.

12129

Keith Harvey advised that the FIRST READING was heard for deletion of BP-3222, Personal Protective Equipment Policy.

12130

Keith Harvey MOVED to declare a vacancy for the Board of Governors District I position and directed the President’s Office to proceed with filling the vacancy, pursuant to BP-2113, Organization: Number of Members/Terms of Office/Officers. Don Oelsligle SECONDED the motion.

Voting Yes: Willers, Anderson, Harvey, Kuehn, Nelson, Oelsligle, Petersen, Petsche, and Sibbel

Voting No: None

Absent: Scherer

MOTION CARRIED

12131

At 3:52 p.m., with no further business to discuss, Julie Robinson MOVED and it was UNANIMOUSLY PASSED BY VOICE VOTE to ADJOURN the meeting.

Minutes prepared by Diane Reikofski, Recording Secretary.

Steven M. Anderson, Secretary
Northeast Board of Governors

Dr. Terry F. Nelson, Chairperson
Northeast Board of Governors