



**NORTHEAST COMMUNITY COLLEGE AREA**

**MINUTES REGULAR MEETING**

**Thursday, June 8, 2017**

A video of the American flag, created via drone technology, was played prior to convening the meeting. Dr. Wade Herley reported that Crofton land owner, Steve Keiser, is a Vietnam vet. While in Vietnam, Mr. Keiser's platoon was ambushed and he made a deal with God promising if he made it home he would do something to honor those that did not. Displaying this 28' X 40' flag on a 80' pole is Mr. Keiser's way of fulfilling that promise. Dr. Herley obtained Mr. Keiser's permission to use the drone technology to record the flag and create the video.

Chairperson Terry F. Nelson led the assembly in pledging their allegiance to the flag of the United States of America.

12063

Chairperson Nelson convened the meeting at 3:02 p.m. in Room 1108B of the College Welcome Center.

12064

The Northeast Board of Governors met for its regular session Board Meeting on Thursday, June 8, 2017. Notice of the Regular Meeting was published in the *Norfolk Daily News* on Friday, June 2, 2017.

Roll call was taken with a quorum present.

**AREA BOARD**

Dr. Terry F. Nelson, Chairperson .....	Present
Dirk A. Petersen, Vice-Chairperson .....	Present
Steven M. Anderson, Secretary .....	Present
Keith E. Harvey .....	Present
Arlan W. Kuehn .....	Absent-Excused
Don Oelsligle .....	Absent-Excused
Julie Robinson.....	Present
Jeffrey M. Scherer.....	Present
Shirley J. Petsche .....	Present
Carol A. Sibbel.....	Present
Gene L. Willers.....	Present

**OTHERS PRESENT**

Dr. Michael R. Chipps, President  
 John Blaylock, Executive Vice President  
 Coleen Bressler, Dean of Administrative Services  
 Derek Bierman, Vice President of Technology Services  
 Lori Vanderheiden, Dean of Enrollment Management  
 Lyle Kathol, Interim Vice President of Educational Services  
 Eric Johnson, Associate Vice President of Center for Enterprise  
 Dr. Tracy Kruse, Associate Vice President of Development and External Affairs  
 Marcus Rios, Director of Talent Acquisition and Retention  
 Jim Curry, Director of Public Relations  
 Diane Reikofski, Recording Secretary  
 Kenny Wurdinger, Technology Support Specialist  
 Grace Petersen, *Norfolk Daily News*  
 Kelly Schnoor, *Norfolk Daily News*  
 Donna Neeman, Director of TRIO Student Support Services  
 Becky Mackling, Northeast student  
 Katelynn Piper, Northeast student

12065

Gene L. Willers MOVED and Keith E. Harvey SECONDED the motion to adopt the Agenda of the June 8, 2017 meeting as distributed.

**Voting Yes:** Anderson, Harvey, Nelson, Petersen, Petsche, Robinson, Scherer, Sibbel, and Willers

**Voting No:** None

**Absent:** Kuehn and Oelsligle

**MOTION CARRIED**

12066

Chairperson Nelson noted that a copy of the Open Meetings Law is posted on the tables at the back of the room. No constituents were in attendance to address the board with a public comment.

12067

Jeffrey M. Scherer MOVED and Dirk Petersen SECONDED the motion to approve the Minutes of the May 11, 2017 meetings as follows:

1. Regular Meeting
2. Governance Committee Meeting
3. Student Success Committee Meeting
4. External Relations Committee Meeting
5. Finance Committee Meeting
6. Facilities Committee Meeting
7. Human Resources Committee Meeting

**Voting Yes:** Harvey, Nelson, Petersen, Petsche, Robinson, Scherer, Sibbel, Willers, and Anderson

**Voting No:** None

**Absent:** Kuehn and Oelsligle

**MOTION CARRIED**

12068

Dr. Michael Chipps and the vice presidents provided verbal reports of campus-wide accomplishments, activities, and events.

12069

A review of the TRIO student support services was provided by Lori Vanderheiden and Donna Neeman. Students Becky Mackling and Katelynn Piper communicated the value of the TRIO program to them personally.

12070

Steve Anderson and Shirley Petsche, NCCA Board of Directors representatives, reported that the NCCA Board of Directors meeting will be held in August 2017. Discussion will be held on revamping the NCCA Annual Meeting.

12071

Shirley Petsche MOVED and Dirk Petersen SECONDED the motion to acknowledge and accept the Monthly Financial Report for May 31, 2017 and the claims paid in May 2017 as follows:

General Fund .....	\$ 1,710,836.04
Auxiliary Fund.....	\$ 760,334.25
Grants and Contracts .....	\$ 43,874.29
Scholarships and Financial Aid.....	\$ 0.00
Student Loans .....	\$ 0.00
Student Clubs.....	\$ 8,214.53
Other Agencies .....	\$ 16,240.75
Capital Improvement .....	\$ 258,525.43
ADA Hazard.....	\$ 3,743.00
Restricted Plant.....	\$ 12,753.50
Debt Service .....	\$ 27,487.71
Payroll Fund .....	\$ <u>2,514,423.01</u>
TOTAL CLAIMS PAID.....	\$ 5,356,432.51

**Voting Yes:** Nelson, Petersen, Petsche, Robinson, Scherer, Sibbel, Willers, Anderson, and Harvey

**Voting No:** None

**Absent:** Kuehn and Oelsligle

**MOTION CARRIED**

12072

Keith E. Harvey, Chairperson of the Governance Committee, MOVED to accept the SECOND READING and approve the deletion of BP-2510, Board Self-Assessment. Dirk Petersen SECONDED the motion.

**Voting Yes:** Petersen, Petsche, Robinson, Scherer, Sibbel, Willers, Anderson, Harvey, and Nelson

**Voting No:** None

**Absent:** Kuehn and Oelsligle

**MOTION CARRIED**

12073

Keith Harvey MOVED to accept the SECOND READING and approve revisions to BP-3120, Organizational Structure. Shirley Petsche SECONDED the motion.

**Voting Yes:** Petsche, Robinson, Scherer, Sibbel, Willers, Anderson, Harvey, Nelson, and Petersen

**Voting No:** None

**Absent:** Kuehn and Oelsligle

**MOTION CARRIED**

12074

Keith Harvey MOVED to accept the SECOND READING and approve the deletion of BP-3510, Acceptable Use Policy-Electronic Resources. Gene L. Willers SECONDED the motion.

**Voting Yes:** Robinson, Scherer, Sibbel, Willers, Anderson, Harvey, Nelson, Petersen, and Petsche

**Voting No:** None

**Absent:** Kuehn and Oelsligle

**MOTION CARRIED**

12075

Keith Harvey MOVED to accept the SECOND READING and approve the deletion of BP-3520, Peer-To-Peer File Sharing Policy. Carol A. Sibbel SECONDED the motion.

**Voting Yes:** Scherer, Sibbel, Willers, Anderson, Harvey, Nelson, Petersen, Petsche, and Robinson

**Voting No:** None

**Absent:** Kuehn and Oelsligle

**MOTION CARRIED**

12076

Keith Harvey MOVED to approve the SECOND READING and approve the deletion of BP-5250, Acceptable Use Policy-Electronic Resources. Jeffrey Scherer SECONDED the motion.

**Voting Yes:** Sibbel, Willers, Anderson, Harvey, Nelson, Petersen, Petsche, Robinson, and Scherer

**Voting No:** None

**Absent:** Kuehn and Oelsligle

**MOTION CARRIED**

12077

Keith Harvey MOVED to approve the SECOND READING and approve BP-3511, Information Security. Shirley Petsche SECONDED the motion.

**Voting Yes:** Willers, Anderson, Harvey, Nelson, Petersen, Petsche, Robinson, Scherer, and Sibbel

**Voting No:** None

**Absent:** Kuehn and Oelsligle

**MOTION CARRIED**

12078

Chairperson Terry F. Nelson recognized staff and board member birthdays for the month of June.

12079

At 3:47 p.m., with no further business to discuss, Julie Robinson MOVED, and it was UNANIMOUSLY PASSED BY VOICE VOTE to ADJOURN the meeting.

*Minutes prepared by Diane Reikofski, Recording Secretary.*

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Steven M. Anderson, Secretary  
Northeast Board of Governors

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Dr. Terry F. Nelson, Chairperson  
Northeast Board of Governors