



**NORTHEAST COMMUNITY COLLEGE AREA**

**MINUTES REGULAR MEETING**

**Thursday, April 13, 2017**

Chairperson Terry F. Nelson led the assembly in pledging their allegiance to the flag of the United States of America.

12028

Chairperson Nelson convened the meeting at 3:02 p.m. in Room 1108B of the College Welcome Center.

12029

The Northeast Board of Governors met for its regular session Board Meeting on Thursday, April 9, 2017. Notice of the Regular Meeting was published in the *Norfolk Daily News* on Friday, April 7, 2017.

Roll call was taken with a quorum present.

**AREA BOARD**

Dr. Terry F. Nelson, Chairperson .....	Present
Dirk A. Petersen, Vice-Chairperson .....	Present
Steven M. Anderson, Secretary .....	Absent
Keith E. Harvey .....	Present
Arlan W. Kuehn .....	Present
Don Oelsligle .....	Absent
Julie Robinson.....	Absent
Jeffrey M. Scherer.....	Present
Shirley J. Petsche .....	Present
Carol A. Sibbel.....	Present
Gene L. Willers.....	Present

**OTHERS PRESENT**

Dr. Michael R. Chipps, President  
John Blaylock, Executive Vice President  
Lynne Koski, Vice President of Administrative Services  
Derek Bierman, Vice President of Technology Services  
Amanda Nipp, Vice President of Student Services  
Eric Johnson, Associate Vice President of Center for Enterprise

Dr. Tracy Kruse, Associate Vice President of Development and External Affairs  
Craig Garrett, Associate Vice President of Human Resources  
Jim Curry, Director of Public Relations  
Diane Reikofski, Recording Secretary  
Brenda Sock, Technology Services Executive Assistant  
Paul Hughes, WJAG-KEXL  
Rachel Urbanski, News Channel Nebraska  
Grace Petersen, *Norfolk Daily News*  
Terri Heggemeyer, Director of Career Services  
Carissa Kollath, Director of Student Activities  
Amanda Engelhart, Business and Economics Instructor  
Trelynn Morrow, SGA president  
Katelynn Piper, SGA president-elect  
Merle Mead, guest  
Ellen Mead, guest

12030

Gene L. Willers MOVED and Keith E. Harvey SECONDED the motion to adopt the Agenda of the April 13, 2017 meeting as distributed.

**Voting Yes:** Harvey, Kuehn, Nelson, Petersen, Petsche, Scherer, Sibbel, and Willers

**Voting No:** None

**Absent:** Anderson, Oelsligle, and Robinson

**MOTION CARRIED**

12031

Chairperson Nelson noted that a copy of the Open Meetings law is posted on the tables at the back of the room. No constituents were in attendance to address the board with a public comment.

12032

Arlan W. Kuehn MOVED and Keith E. Harvey SECONDED the motion to approve the Minutes of the March 9, 2017 meetings as follows:

1. Regular Meeting with correction
2. External Relations Committee Meeting
3. Finance Committee Meeting
4. Facilities Committee Meeting
5. Governance Committee Meeting
6. Human Resources Committee Meeting
7. Student Success Committee Meeting

**Voting Yes:** Kuehn, Nelson, Petersen, Petsche, Sibbel, Willers, and Harvey

**Voting No:** None

**Abstain:** Scherer

**Absent:** Anderson, Oelsligle, and Robinson

**MOTION CARRIED**

12033

Trelynn Morrow, SGA president, reported that she attended the Association of the Promotion of Campus Activities (APCA) Conference in Orlando, FL at which the “Hawk Sculpture Campus Tradition” project was presented the 2017 National Service Project of the Year Award. Trelynn reported that SGA is being changed to Student Leadership Association (SLA) and introduced next year’s SLA president, Katelynn Piper.

Merle Mead was called to the podium and recognized with a plaque for his donation of time, artistic ability, and talent on the Hawk sculpture project.

Dr. Michael Chipps and the vice presidents provided verbal reports of campus-wide accomplishments, activities, and events.

12034

Terri Heggemeyer, Director of Career Services, reviewed highlights of the 2016 Graduate Employment Report.

12035

Shirley Petsche, NCCA Board of Directors representatives, reported that the NCCA Board of Directors meeting will be held on May 1, 2017.

12036

Shirley Petsche **MOVED** and Jeffrey M. Scherer **SECONDED** the motion to acknowledge and accept the Monthly Financial Report for March 31, 2017 and the claims paid in March 2017 as follows:

General Fund .....	\$ 1,671,209.26
Auxiliary Fund.....	\$ 736,499.24
Grants and Contracts .....	\$ 143,541.37
Scholarships and Financial Aid .....	\$ 6,046.43
Student Loans .....	\$ 0.00
Student Clubs.....	\$ 16,667.98
Other Agencies .....	\$ 28,741.92
Capital Improvement .....	\$ 290,054.22
ADA Hazard.....	\$ 3,486.54
Restricted Plant.....	\$ 19,549.30
Debt Service .....	\$ 27,487.71
Payroll Fund .....	\$ 2,506,134.74
<b>TOTAL CLAIMS PAID.....</b>	<b>\$ 5,449,418.71</b>

**Voting Yes:** Nelson, Petersen, Petsche, Scherer, Sibbel, Willers, Harvey, and Kuehn

**Voting No:** None

**Absent:** Anderson, Oelsligle, and Robinson

**MOTION CARRIED**

12037

Jeffrey M. Scherer MOVED to approve continuation of the Administrative Professional program at Northeast Community College for submission to the Nebraska Coordinating Commission for Postsecondary Education (CCPE). Arlan W. Kuehn SECONDED the motion.

**Voting Yes:** Petersen, Petsche, Scherer, Sibbel, Willers, Harvey, Kuehn, and Nelson

**Voting No:** None

**Absent:** Anderson, Oelsligle, and Robinson

**MOTION CARRIED**

12038

Keith E. Harvey, Chairperson of the Governance Committee, advised that the FIRST READING was heard for deletion of BP-5110, Admissions.

12039

Keith E. Harvey, member of the Finance Committee, MOVED to approve the 2016-2017 audit fee proposal from Dana F. Cole & Company, LLP as presented. Carol A. Sibbel SECONDED the motion.

**Voting Yes:** Petsche, Scherer, Sibbel, Willers, Harvey, Kuehn, Nelson, and Petersen

**Voting No:** None

**Absent:** Anderson, Oelsligle, and Robinson

**MOTION CARRIED**

12040

Gene L. Willers, Chairperson of the Human Resources Committee, MOVED to approve the president's contract for 2017-2020. Dirk A. Petersen SECONDED the motion.

**Voting Yes:** Petsche, Scherer, Sibbel, Willers, Harvey, Kuehn, Nelson, and Petersen

**Voting No:** None

**Absent:** Anderson, Oelsligle, and Robinson

**MOTION CARRIED**

12041

Chairperson Terry F. Nelson recognized staff birthdays for the month of April.

12042

At 4:14 p.m., with no further business to discuss, Keith E. Harvey MOVED, and it was UNANIMOUSLY PASSED BY VOICE VOTE to ADJOURN the meeting.

*Minutes prepared by Diane Reikofski, Recording Secretary.*

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Dirk A. Petersen, Vice-Chairperson  
Northeast Board of Governors

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Dr. Terry F. Nelson, Chairperson  
Northeast Board of Governors