



NORTHEAST COMMUNITY COLLEGE AREA

MINUTES REGULAR MEETING

Thursday, November 10, 2016

Prior to convening the meeting, Chairperson Petsche led the assembly in pledging their allegiance to the flag of the United States of America.

11934

The Northeast Board of Governors met for its regular session Board Meeting on Thursday, November 10, 2016. Notice of the Regular Meeting was published in the *Norfolk Daily News* on Friday, November 4, 2016.

Roll call was taken with a quorum present.

AREA BOARD

Shirley J. Petsche, Chairperson.....	Present
Dr. Terry F. Nelson, Vice-Chairperson	Present
Dirk A. Petersen, Secretary.....	Present
Steven M. Anderson.....	Absent-Excused
Keith E. Harvey	Present
Arlan W. Kuehn	Present
Don Oelsligle	Present
Julie Robinson.....	Present
Jeffrey M. Scherer.....	Present
Carol A. Sibbel.....	Present
Gene L. Willers.....	Absent-Excused

OTHERS PRESENT

Dr. Michael R. Chipps, President
Mary Honke, Executive Vice President
John Blaylock, Vice President of Educational Services
Lynne Koski, Vice President of Administrative Services
Derek Bierman, Vice President of Technology Services
Amanda Nipp, Vice President of Student Services
Eric Johnson, Associate Vice President of Center for Enterprise
Dr. Tracy Kruse, Associate Vice President of Development and External Affairs
Craig Garrett, Associate Vice President of Human Resources
Jim Curry, Director of Public Relations
Diane Reikofski, Recording Secretary

Brenda Sock, Technology Services Executive Assistant
Grace Petersen, *Norfolk Daily News*
Wesley A. Thoene, WJAG
Joe C. Ferguson, Ferguson Developments

11935

Chairperson Petsche convened the meeting at 3:30 p.m. in Hawks Point, Room A125.

11936

Keith E. Harvey MOVED and Arlan W. Kuehn SECONDED the motion to adopt the Agenda of the November 10, 2016 meeting as distributed.

Voting Yes: Harvey, Kuehn, Nelson, Oelsgle, Petersen, Petsche, Robinson, Scherer, and Sibbel

Voting No: None

Absent: Anderson and Willers

MOTION CARRIED

11937

Chairperson Petsche noted that a copy of the Open Meetings law is posted on the tables at the back of the room. No constituents were in attendance to address the board with a public comment.

11938

Dirk A. Petersen MOVED and Terry F. Nelson SECONDED the motion to approve the Minutes of the October 13, 2016 meetings as follows:

1. Regular Meeting
2. Facilities Committee Meeting
3. Human Resources Committee Meeting
4. Governance Committee Meeting
5. External Relations Committee Meeting
6. Student Success Committee Meeting
7. Finance Committee Meeting

Voting Yes: Kuehn, Nelson, Oelsgle, Petersen, Petsche, Robinson, Scherer, Sibbel, and Harvey

Voting No: None

Absent: Anderson and Willers

MOTION CARRIED

11939

NPPD retail programs coordinator, Cathy Kathol, and Kurt Dostal, Wells Fargo Bank business relationship manager, were welcomed to the meeting. Ms. Kathol and Mr. Dostal presented a check for \$15,600 that will be used for student scholarships. The money was raised during the Annual Wells Fargo Nebraska Open and Invitational Golf Tournament. Northeast Community College has received \$282,510 over the past 25 years.

Dr. Michael Chipps expressed condolences to the family of Dr. Michael Paradise who passed away October 28th. Dr. Paradise served as president of Northeast Nebraska College in Norfolk from 1968-1972.

Dr. Michael Chipps and the vice presidents provided verbal reports of campus-wide accomplishments, activities, and events.

Trelynn Morrow, SGA president, reported that several students attended the Association for the Promotion of Campus Activities (APCA) Conference with several students placing in the competition. The SGA Hawk Statue received first place in the Service Event of the Year award, qualifying for national competition on Orlando, FL.

Upcoming projects for the SGA include making blankets for veterans and the Tree of Gifts.

11940

The Student Success Report for November, an update on the GAP program, was provided by Eric Johnson and Dr. Tracy Kruse. The GAP assistance program is designed to offer financial aid to students taking non-credit courses that could lead to jobs in high-need fields.

11941

Shirley Petsche, NCCA Board of Directors representative, reported that the NCCA Annual Meeting was held in Kearney earlier this week.

11942

Don Oelsligle MOVED to approve payment of the 2017 Nebraska Community College Association (NCCA) annual membership dues in the amount of \$69,462.40. Terry F. Nelson SECONDED the motion.

Voting Yes: Nelson, Oelsligle, Petersen, Petsche, Robinson, Scherer, Sibbel, Harvey, and Kuehn

Voting No: None

Absent: Anderson and Willers

MOTION CARRIED

11943

Jeffrey M. Scherer MOVED and Carol A. Sibbel SECONDED the motion to acknowledge and accept the Monthly Financial Report for October 31, 2016 the claims paid in October 2016 as follows:

General Fund	\$ 1,200,140.89
Auxiliary Fund.....	\$ 385,174.50
Grants and Contracts	\$ 39,607.91
Scholarships and Financial Aid	\$ 11,554.00
Student Loans	\$ 0.00
Student Clubs.....	\$ 2,205.26
Other Agencies	\$ 16,599.39
Capital Improvement	\$ 36,082.91
ADA Hazard.....	\$ 0.00
Restricted Plant.....	\$ 2,076,555.23
Debt Service	\$ 26,887.71
Payroll Fund	\$ 2,492,855.07
TOTAL CLAIMS PAID.....	\$ 6,287,662.98

Voting Yes: Oelsligle, Petersen, Petsche, Robinson, Scherer, Sibbel, Harvey, Kuehn, and Nelson

Voting No: None

Absent: Anderson and Willers

MOTION CARRIED

11944

Keith E. Harvey, Chairperson of the Facilities Committee, MOVED to approve the Real Estate Purchase Agreement for the purchase of property addressed as 905 East Benjamin Avenue, Norfolk, Madison County, Nebraska. Dirk Petersen SECONDED the motion.

Voting Yes: Petersen, Petsche, Robinson, Scherer, Sibbel, Harvey, Kuehn, Nelson, and Oelsligle

Voting No: None

Absent: Anderson and Willers

MOTION CARRIED

11945

Dirk A. Petersen advised that the FIRST READING was heard on revisions to BP-7210, Employee Group Classification.

11946

Lori Olson, representative from the Dana F. Cole & Company, briefly reviewed the Northeast Community College Financial Audit as of June 30, 2016 and 2015, reporting that there were no findings, or a clean audit. Mrs. Olson expressed her appreciation to the qualified staff for preparing for the audit.

Jeffrey M. Scherer MOVED to acknowledge and receive the Northeast Community College Financial Audit as of June 30, 2016 and 2015. Don Oelsligle SECONDED the motion.

Voting Yes: Petsche, Robinson, Scherer, Sibbel, Harvey, Kuehn, Nelson, Oelsligle, and Petersen

Voting No: None

Absent: Anderson and Willers

MOTION CARRIED

11947

In other business, congratulations were extended to Jeff Scherer for winning the election; remaining as the At-Large representative on the Board of Governors.

Chairperson Petsche inquired when a new board member orientation would be conducted and Dr. Chipps advised that a poll would be sent to determine the date that works best for board members.

Chairperson Petsche acknowledged board and staff member birthdays for the month of November.

11948

At 4:22 p.m., with no further business to discuss, Dr. Terry F. Nelson MOVED, Arlan W. Kuehn SECONDED the motion, and it was UNANIMOUSLY PASSED BY VOICE VOTE to ADJOURN the meeting.

Minutes prepared by Diane Reikofski, Recording Secretary.

Dirk A. Petersen, Secretary
Northeast Board of Governors

Shirley J. Petsche, Chairperson
Northeast Board of Governors