



**NORTHEAST COMMUNITY COLLEGE AREA**

**MINUTES of PUBLIC HEARING,  
SPECIAL HEARING, AND REGULAR MEETING**

**Tuesday, September 6, 2016**

Prior to convening the meeting, Chairperson Petsche led the assembly in pledging their allegiance to the flag of the United States of America.

11896

Roll call was taken with a quorum present.

**AREA BOARD**

|   |                |
|---|----------------|
| Shirley J. Petsche, Chairperson.....        | Present        |
| Dr. Terry F. Nelson, Vice-Chairperson ..... | Present        |
| Dirk A. Petersen, Secretary.....            | Absent-Excused |
| Steven M. Anderson.....                     | Present        |
| Keith E. Harvey .....                       | Present        |
| Arlan W. Kuehn.....                         | Present        |
| Don Oelsligle .....                         | Present        |
| Julie Robinson.....                         | Present        |
| Jeffrey M. Scherer.....                     | Absent-Excused |
| Carol A. Sibbel.....                        | Present        |
| Gene L. Willers.....                        | Present        |

**OTHERS PRESENT**

Dr. Michael R. Chipps, President  
Mary Honke, Executive Vice President  
John Blaylock, Vice President of Educational Services  
Lynne Koski, Vice President of Administrative Services  
Derek Bierman, Vice President of Technology Services  
Amanda Nipp, Vice President of Student Services  
Eric Johnson, Associate Vice President of Center for Enterprise  
Dr. Tracy Kruse, Associate Vice President of Development and External Affairs  
Craig Garrett, Associate Vice President of Human Resources  
Jim Curry, Director of Public Relations  
Diane Reikofski, Recording Secretary  
Grace Petersen, *Norfolk Daily News*  
Paul Hughes, WJAG  
Corinne Morris, Dean of Agriculture, Health, and Sciences

Angie Shaffer, Economics/Business Instructor  
Mike Roeber, Agriculture Instructor  
Amanda Engelhart, Business/Economics Instructor  
Jon Meis, Northeast student  
Luke Kleinschmit, Northeast student  
Morgan Barnes, Northeast student  
Ian Folkers, Northeast student  
Trelynn Morrow, Student Government Association (SGA) president

11897

The Northeast Community College Board of Governors met for the official Public Hearing on the 2016-2017 College Budgets on Tuesday, September 6, 2017. Notice of the Budget Hearing and Budget Summary was published in the *Norfolk Daily News* on Wednesday, August 31, 2016. Notice of the Special Hearing to Set Final Tax Request was published in the *Norfolk Daily News* on Wednesday, August 31, 2016, and Notice of the Regular Meeting was published in the *Norfolk Daily News* on Wednesday, August 31, 2016. Chairperson Shirley Petsche declared the public hearing convened at 3:05 p.m., in Room 1108B of the College Welcome Center, located on the campus of Northeast Community College.

11898

Lynne Koski, Vice President of Administrative Services, presented information on the General Operating Budget, Building Improvement Budget, Accessibility Barrier Removal/Hazardous Materials Budget, and Self-Supporting Funds Budgets for the Fiscal Year 2016-2017.

11899

At 3:19 p.m., there being no further discussion on the proposed budgets, Chairperson Petsche declared the public hearing adjourned.

11900

Chairperson Petsche convened the official special hearing at 3:19 p.m. and Mrs. Koski presented information on the setting of the Final Property Tax Request for 2016-2017.

11901

At 3:22 p.m., there being no further discussion on the Property Tax Request for 2016-2017, Chairperson Petsche declared the special hearing adjourned.

11902

Chairperson Petsche called the regular meeting to order at 3:22 p.m.

11903

Keith E. Harvey MOVED and Dr. Terry F. Nelson SECONDED the motion to adopt the Agenda of the September 6, 2016 meeting as distributed.

**Voting Yes:** Anderson, Harvey, Kuehn, Nelson, Oelsligle, Petsche, Robinson, Sibbel, and Willers

**Voting No:** None

**Absent:** Petersen and Scherer

**MOTION CARRIED**

11904

Chairperson Petsche noted that a copy of the Open Meetings law is posted on the tables at the back of the room. No constituents were in attendance to address the board with a public comment.

11905

Don Oelsligle MOVED for the approval and adoption of the 2016-2017 budgets for Northeast Community College as follows:

General Operating Budget in the amount of \$46,366,847

Building Improvement Budget in the amount of \$10,271,890

Accessibility Barrier Removal/Hazardous Materials Budget in the amount of \$937,528

Self-Supporting Funds Budget in the amount of \$37,694,320

Steve Anderson SECONDED the motion.

**Voting Yes:** Harvey, Kuehn, Nelson, Oelsligle, Petsche, Robinson, Sibbel, Willers, and Anderson

**Voting No:** None

**Absent:** Petersen and Scherer

**MOTION CARRIED**

11906

Arlan W. Kuehn MOVED to approve the 2016-2017 Property Tax Request as follows:

2015-2016 Property Tax Request \$30,270,437.00

2015 Tax Rate 0.092345000

Property Tax Rate (2015-2016 Request/2016 Valuation) 0.091057

2016-2017 Proposed Property Tax Request \$30,357,839.00

Proposed 2016 Tax Rate 0.091320

Terry F. Nelson SECONDED the motion.

**Voting Yes:** Kuehn, Nelson, Oelsligle, Petsche, Robinson, Sibbel, Willers, Anderson, and Harvey

**Voting No:** None

**Absent:** Petersen and Scherer

**MOTION CARRIED**

11907

Gene L. Willers MOVED and Don Oelsligle SECONDED the motion to approve the Minutes of the August 11, 2016 meetings as follows:

1. Regular Meeting
2. Governance Committee Meeting
3. Facilities Committee Meeting
4. Finance Committee Meeting
5. Student Success Committee Meeting
6. External Relations Committee Meeting
7. Human Resources Committee Meeting

**Voting Yes:** Nelson, Oelsligle, Petsche, Robinson, Sibbel, Willers, Anderson, and Kuehn

**Voting No:** None

**Abstain:** Harvey

**Absent:** Petersen and Scherer

**MOTION CARRIED**

11908

Dr. Michael Chipps and the vice presidents provided verbal reports of campus-wide accomplishments, activities, and events.

Trelynn Morrow, SGA president, reported that they currently have six members and are in the process of recruiting additional members. SGA members will conduct their retreat September 16-18 and will discuss activities they will do throughout the year.

A presentation was provided by instructors, advisors, and students on engaging students in clubs and organizations and student successes at state, regional, and national competitions.

11909

Steve Anderson, NCCA representative, reported that on September 12<sup>th</sup> four individuals were interviewed for the NCCA Executive Director position. A reminder was provided that the NCCA Annual Meeting will be held in Kearney, NE, November 7-8, 2016. Mr. Anderson indicated that information will soon be received regarding the Community College National Legislative Summit (NLS) in Washington, DC, and encouraged board members to consider attending.

11910

Don Oelsligle MOVED and Keith E. Harvey SECONDED the motion to acknowledge and accept the Monthly Financial Report for August 31, 2016 the claims paid in August 2016 as follows:

|                                      |    |                     |
|--------------------------------------|----|---------------------|
| General Fund .....                   | \$ | 557,020.54          |
| Auxiliary Fund.....                  | \$ | 805,096.48          |
| Grants and Contracts .....           | \$ | 48,339.78           |
| Scholarships and Financial Aid ..... | \$ | 711.00              |
| Student Loans .....                  | \$ | 0.00                |
| Student Clubs.....                   | \$ | 209.00              |
| Other Agencies .....                 | \$ | 23,725.75           |
| Capital Improvement .....            | \$ | 314,013.28          |
| ADA Hazard.....                      | \$ | 8,466.00            |
| Restricted Plant.....                | \$ | 1,149,344.53        |
| Debt Service .....                   | \$ | 0.00                |
| Payroll Fund .....                   | \$ | <u>2,253,110.19</u> |
| TOTAL CLAIMS PAID.....               | \$ | 5,160,036.55        |

**Voting Yes:** Oelsligle, Petsche, Robinson, Sibbel, Willers, Anderson, Harvey, Kuehn, and Nelson

**Voting No:** None

**Absent:** Petersen and Scherer

**MOTION CARRIED**

11911

Carol A. Sibbel MOVED to accept the SECOND READING and approve BP-7020, Voluntary Separation. Don Oelsligle SECONDED the motion.

**Voting Yes:** Petsche, Robinson, Sibbel, Willers, Anderson, Harvey, Kuehn, Nelson, and Oelsligle

**Voting No:** None

**Absent:** Petersen and Scherer

**MOTION CARRIED**

11912

Carol A. Sibbel MOVED to accept the SECOND READING and approve revisions to BP-4120, Dual Credit Policy. Arlan W. Kuehn SECONDED the motion.

**Voting Yes:** Robinson, Sibbel, Willers, Anderson, Harvey, Kuehn, Nelson, Oelsligle, and Petsche

**Voting No:** None

**Absent:** Petersen and Scherer

**MOTION CARRIED**

11913

Carol A. Sibbel MOVED to accept the SECOND READING and approve revisions to BP-1010, Nondiscrimination. Don Oelsligle SECONDED the motion.

**Voting Yes:** Sibbel, Willers, Anderson, Harvey, Kuehn, Nelson, Oelsligle, Petsche, and Robinson

**Voting No:** None

**Absent:** Petersen and Scherer

**MOTION CARRIED**

11914

Carol A. Sibbel MOVED to approve the College Center at South Sioux City Interlocal Agreement. Gene L. Willers SECONDED the motion.

**Voting Yes:** Willers, Anderson, Harvey, Kuehn, Nelson, Oelsligle, Petsche, Robinson, and Sibbel

**Voting No:** None

**Absent:** Petersen and Scherer

**MOTION CARRIED**

11915

Steve Anderson, Chairperson of the External Relations Committee, MOVED to approve recipients for the Alumni Hall of Success, Distinguished Service, and Nebraska Community College Association (NCCA) Distinguished Alumni awards. Names of the award winners will not be disclosed until the recipients have been properly notified. Arlan W. Kuehn SECONDED the motion.

**Voting Yes:** Anderson, Harvey, Kuehn, Nelson, Oelsligle, Petsche, Robinson, Sibbel, and Willers

**Voting No:** None

**Absent:** Petersen and Scherer

**MOTION CARRIED**

11916

Keith E. Harvey MOVED and Carol A. Sibbel SECONDED the motion to authorize the Administration to negotiate a final Guaranteed Maximum Price for Hail Damage Repair Bid Set #1 in an amount not to exceed \$1,382,510.

**Voting Yes:** Harvey, Kuehn, Nelson, Oelsligle, Petsche, Robinson, Sibbel, Willers, and Anderson

**Voting No:** None

**Absent:** Petersen and Scherer

**MOTION CARRIED**

11917

Chairperson Petsche acknowledged board and staff member birthdays for the month of September.

11918

At 4:11 p.m., with no further business to discuss, it was UNANIMOUSLY PASSED BY VOICE VOTE to ADJOURN the meeting.

*Minutes prepared by Diane Reikofski, Recording Secretary.*

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Terry F. Nelson, Vice-Chairperson  
Northeast Board of Governors

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Shirley J. Petsche, Chairperson  
Northeast Board of Governors