



**NORTHEAST COMMUNITY COLLEGE AREA**

**MINUTES of REGULAR MEETING**

**Thursday, July 14, 2016**

Chairperson Shirley Petsche led the assembly in pledging their allegiance to the flag of the United States of America.

11870

The Northeast Board of Governors met for its regular session Board Meeting on Thursday, July 14, 2016. Notice of the Regular Meeting was published in the *Norfolk Daily News* on Friday, July 8, 2016. Chairperson Shirley Petsche convened the meeting at 3:08 p.m. in Room 1108B of the College Welcome Center.

Roll call was taken with a quorum present.

**AREA BOARD**

Shirley J. Petsche, Chairperson.....	Present
Dr. Terry F. Nelson, Vice-Chairperson .....	Present
Dirk A. Petersen, Secretary.....	Present
Steven M. Anderson.....	Present
Keith E. Harvey .....	Present
Arlan W. Kuehn.....	Absent-Excused
Don Oelsligle .....	Absent-Excused
Julie Robinson.....	Absent-Excused
Jeffrey M. Scherer.....	Present
Gene L. Willers.....	Absent-Excused

**OTHERS PRESENT**

Dr. Michael R. Chipps, President  
Mary Honke, Executive Vice President  
Lyle Kathol, Dean of Applied Technology  
Lynne Koski, Vice President of Administrative Services  
Amanda Nipp, Dean of Enrollment Management  
Renee Peters, Director of Technology Risk and Service Management  
Eric Johnson, Associate Vice President for Center for Enterprise  
Dr. Tracy Kruse, Associate Vice President of Development and External Affairs  
Craig Garrett, Associate Vice President of Human Resources  
Jim Curry, Director of Public Relations  
Diane Reikofski, Recording Secretary

Brenda Sock, Technology Services Executive Assistant  
Grace Petersen, *Norfolk Daily News*  
Paul Hughes, WJAG

11871

Keith E. Harvey MOVED and Dirk A. Petersen SECONDED the motion to adopt the Agenda of the July 14, 2016 meeting as distributed.

**Voting Yes:** Anderson, Harvey, Nelson, Petersen, Petsche, and Scherer

**Voting No:** None

**Absent:** Kuehn, Oelsligle, Robinson, and Willers

**MOTION CARRIED**

11872

Chairperson Petsche noted that a copy of the Open Meetings law is posted on the tables at the back of the room. No constituents were in attendance to address the board with a public comment.

11873

Dr. Terry F. Nelson MOVED and Jeffrey M. Scherer SECONDED the motion to approve the Minutes of the June 9, 2016 meetings as follows:

1. Regular Meeting
2. Governance Committee Meeting
3. Facilities Committee Meeting
4. Finance Committee Meeting
5. Student Success Committee Meeting
6. External Relations Committee Meeting
7. Human Resources Committee Meeting

**Voting Yes:** Nelson, Petersen, Petsche, and Scherer

**Voting No:** None

**Abstain:** Anderson and Harvey

**Absent:** Kuehn, Oelsligle, Robinson, and Willers

**MOTION FAILED**

11874

Dr. Michael Chipps and the vice presidents provided verbal reports of campus-wide accomplishments, activities, and events. He also advised that the process for hiring the new Vice President of Student Services has concluded with the selection of Amanda Nipp being hired to fill the position and begins her new role on July 18, 2016.

Dr. Chipps reported that Dr. Karen Severson has been employed with the College for more than 26 years and has always placed students in the forefront. She worked to create wrap-around services to help students succeed. On behalf of the Board of Governors, Steve Anderson commended Dr. Severson for her continuous concern for students. He described a situation that he was involved with regarding a student and parent from his service district and how Dr. Severson was diligent with her follow up in resolving the situation.

Mary Honke, Executive Vice President, provided an update on Northeast’s five-year strategic plan, Vision 2020. Vision 2020 features four strategic goals and objectives; increase student success, increase student access, provide a globally competitive workforce, and develop and maximize resources. The Annual Report provides details on thirty-six action projects and operational activities that were undertaken during the last fiscal year.

11875

Steve Anderson, NCCA representative, reported that the Executive Committee met on July 11<sup>th</sup> to review 39 applications for the NCCA Executive Director position. The pool was narrowed down to four very qualified candidates. Mr. Anderson will have more to report on this process at the August 11<sup>th</sup> Board of Governors meeting.

11876

Keith E. Harvey MOVED and Jeffrey M. Scherer SECONDED the motion to acknowledge and accept the claims paid in June 2016 as follows:

General Fund .....	\$14,122,462.22
Auxiliary Fund.....	\$ 330,321.37
Grants and Contracts .....	\$ 69,442.86
Scholarships and Financial Aid .....	\$ 245.91
Student Loans .....	\$ 0.00
Student Clubs.....	\$ 14,823.91
Other Agencies .....	\$ 16,697.56
Capital Improvement .....	\$ 26,057.30
ADA Hazard.....	\$ 61,349.58
Restricted Plant.....	\$ 1,298,561.33
Debt Service .....	\$ 566,996.46
Payroll Fund .....	\$ <u>2,627,114.52</u>
TOTAL CLAIMS PAID.....	\$19,134,073.02

**Voting Yes:** Nelson, Petersen, Petsche, Scherer, Anderson, and Harvey

**Voting No:** None

**Absent:** Kuehn, Oelsligle, Robinson, and Willers

**MOTION CARRIED**

11877

Steve Anderson, member of the Finance Committee, MOVED to authorize the use of cash on hand to continue the operations of the College pending final approval of the 2016-2017 budgets in September 2017.

**Voting Yes:** Petersen, Petsche, Scherer, Anderson, Harvey, and Nelson

**Voting No:** None

**Absent:** Kuehn, Oelsligle, Robinson, and Willers

**MOTION CARRIED**

11878

Chairperson Petsche acknowledged board and staff member birthdays for the month of July.

11879

In other business, Dr. Terry F. Nelson reported that he attended this morning's Nebraska Department of Roads regional meeting regarding the process of making project selections and expressed his appreciation to Dirk Petersen for bringing the meeting to the board's attention. Dr. Nelson stated that he believes this will be beneficial for northeast Nebraska.

11880

At 3:43 p.m., with no further business to discuss, Shirley Petsche MOVED and it was UNANIMOUSLY PASSED BY VOICE VOTE to ADJOURN the meeting.

*Minutes prepared by Diane Reikofski, Recording Secretary.*

---

Dirk A. Petersen, Secretary  
Northeast Board of Governors

---

Shirley J. Petsche, Chairperson  
Northeast Board of Governors