



NORTHEAST COMMUNITY COLLEGE AREA

MINUTES of REGULAR MEETING

Thursday, May 12, 2016

Prior to convening the meeting, Chairperson Petsche led the assembly in pledging their allegiance to the flag of the United States of America.

11826

The Northeast Board of Governors met for its regular session Board Meeting on Thursday, May 12, 2016. Notice of the Regular Meeting was published in the *Norfolk Daily News* on Friday, May 6, 2016.

Roll call was taken with a quorum present.

AREA BOARD

Shirley J. Petsche, Chairperson.....	Present
Dr. Terry F. Nelson, Vice-Chairperson	Absent-Excused
Dirk A. Petersen, Secretary.....	Absent-Excused
Steven M. Anderson.....	Present
Keith E. Harvey	Present
Arlan W. Kuehn	Present
Don Oelsligle	Present
Larry Poessnecker.....	Present
Julie Robinson.....	Present
Jeffrey M. Scherer.....	Present
Gene L. Willers.....	Present

OTHERS PRESENT

Dr. Michael R. Chipps, President
Mary Honke, Executive Vice President
John Blaylock, Vice President of Educational Services
Lynne Koski, Vice President of Administrative Services
Dr. Karen Severson, Vice President of Student Services
Derek Bierman, Vice President of Technology Services
Lindsay Spiegel, Director of Center for Enterprise
Dr. Tracy Kruse, Associate Vice President of Development and External Affairs
Craig Garrett, Associate Vice President of Human Resources
Jim Curry, Director of Public Relations
Diane Reikofski, Recording Secretary
Brenda Sock, Technology Services Executive Assistant

Corby Forbes, Student Government Association (SGA) president
Trelynn Morrow, Student Government Association President-elect
Carissa Kollath, Student Activities Coordinator
Carla Streff, Director of Client Services
Alex Cook, Service Center Supervisor
Austin Gerdes, Service Center Customer Service Representative
Susan Risinger, WJAG
Grace Petersen, *Norfolk Daily News*

11827

Chairperson Petsche declared the regular meeting convened at 3:02 p.m.

11828

Steve Anderson MOVED and Don Oelsligle SECONDED the motion to adopt the Agenda of the May 12, 2016 meeting as distributed.

Voting Yes: Anderson, Harvey, Kuehn, Oelsligle, Petsche, Poessnecker, Robinson, Scherer, and Willers

Voting No: None

Absent: Nelson and Petersen

MOTION CARRIED

11829

Chairperson Petsche noted that a copy of the Open Meetings law is posted on the tables at the back of the room. No constituents were in attendance to address the board with a public comment.

11830

Keith E. Harvey MOVED and Arlan W. Kuehn SECONDED the motion to approve the Minutes of the April 14, 2016 meetings as follows:

1. Regular Meeting
2. Governance Committee Meeting
3. Finance Committee Meeting
4. Facilities Committee Meeting
5. External Relations Committee Meeting
6. Human Resources Committee Meeting
7. Student Success Committee Meeting

Voting Yes: Harvey, Kuehn, Oelsligle, Petsche, Poessnecker, Robinson, and Anderson

Voting No: None

Abstain: Scherer and Willers

Absent: Nelson and Petersen

MOTION CARRIED

11831

Dr. Michael Chipps and the vice presidents provided verbal reports of campus-wide accomplishments, activities, and events.

Corby Forbes, SGA president, introduced SGA president-elect, Trelynn Morrow. Mr. Forbes reported that \$900 was raised for student scholarships through the 5K run. An end-of-the-year barbecue was held recently and new SGA members were invited to attend. Mr. Forbes expressed his appreciation to Northeast representatives for the knowledge and experiences he has gained while attending Northeast.

Dr. Karen Severson commended Mr. Forbes for his leadership with SGA.

11832

Steve Anderson reported that the main focus of their quarterly meeting that was held on May 2nd was discussion on the budget and the process for replacing Dennis Baack, NCCA Executive Director, who is retiring at the end of the year.

11833

Don Oelsligle **MOVED** and Keith E. Harvey **SECONDED** the motion to acknowledge and accept the Monthly Financial Report for April 30, 2016 and claims paid in April 2016 as follows:

General Fund	\$ 1,198,263.69
Auxiliary Fund.....	\$ 313,720.96
Grants and Contracts	\$ 39,328.70
Scholarships and Financial Aid.....	\$ 8,387.06
Student Loans	\$ 0.00
Student Clubs.....	\$ 9,055.00
Other Agencies	\$ 25,181.26
Capital Improvement.....	\$ 5,427.81
ADA Hazard.....	\$ 356.00
Restricted Plant.....	\$ 1,385,003.33
Debt Service	\$ 26,887.71
Payroll Fund	\$ <u>2,431,195.47</u>
TOTAL CLAIMS PAID.....	\$ 5,442,806.99

Voting Yes: Kuehn, Oelsligle, Petsche, Poessnecker, Robinson, Scherer, Willers, Anderson, and Harvey

Voting No: None

Absent: Nelson and Petersen

MOTION CARRIED

11834

Larry W. Poessnecker MOVED to accept the SECOND READING and approve revisions to the following:

- BP-3310, News Releases
- BP-2113, Organization: Number of Members/Terms of Office/Officers
- BP-2610, Delegation of Employment Authority to President
- BP-7042, The Faculty Association
- BP-3410, Marketing, Public Relations and Web Systems Communication Standards
- BP-6110, College Fiscal Year
- BP-6120, Internal Control
- BP-6150, Local Government Miscellaneous Expenditure Act

Voting Yes: Oelsligle, Petsche, Poessnecker, Robinson, Scherer, Willers, Anderson, Harvey, and Kuehn

Voting No: None

Absent: Nelson and Petersen

MOTION CARRIED

11835

Mr. Poessnecker advised that the FIRST READING was heard on revisions to BP-3110, Management Rights.

11836

Larry W. Poessnecker advised that the FIRST READING was heard for the deletion of BP-3120, Organizational Structure.

11837

Keith E. Harvey MOVED to approve the permanent and temporary easement with the City of Norfolk for a sanitary sewer line on the property owned by Northeast Community College. Arlan W. Kuehn SECONDED the motion.

Voting Yes: Petsche, Poessnecker, Robinson, Scherer, Willers, Anderson, Harvey, Kuehn, and Oelsligle

Voting No: None

Absent: Nelson and Petersen

MOTION CARRIED

11839

Keith E. Harvey MOVED to approve the preparation of final plans and specifications and the development of necessary bid documents for the release of bid packages for the Weller basement renovation project. Larry W. Poessnecker SECONDED the motion.

Voting Yes: Poessnecker, Robinson, Scherer, Willers, Anderson, Harvey, Kuehn, Oelsligle, and Petsche

Voting No: None

Absent: Nelson and Petersen

MOTION CARRIED

11840

Keith E. Harvey MOVED to authorize the Administration to attempt to negotiate a proposed contract with Kingery Construction as the Construction Manager at Risk for hail damage repair, miscellaneous exterior building improvements, and selective renovation at the Lifelong Learning Center. Don Oelsligle SECONDED the motion.

Voting Yes: Robinson, Scherer, Willers, Anderson, Harvey, Kuehn, Oelsligle, Petsche, and Poessnecker

Voting No: None

Absent: Nelson and Petersen

MOTION CARRIED

11841

Arlan W. Kuehn MOVED and Julie Robinson SECONDED the motion to approve continuation of the Accounting Program at Northeast Community College for submission to the Nebraska Coordinating Commission for Postsecondary Education (CCPE).

Voting Yes: Scherer, Willers, Anderson, Harvey, Kuehn, Oelsligle, Petsche, Poessnecker, and Scherer

Voting No: None

Absent: Nelson and Petersen

MOTION CARRIED

11842

Arlan W. Kuehn MOVED to approve continuation of the Business, Business Administration, and Banking Services Program at Northeast Community College for submission to the Nebraska Coordinating Commission for Postsecondary Education (CCPE). Keith E. Harvey SECONDED the motion.

Voting Yes: Willers, Anderson, Harvey, Kuehn, Oelsligle, Petsche, Poessnecker, Robinson, and Scherer

Voting No: None

Absent: Nelson and Petersen

MOTION CARRIED

11843

Arlan W. Kuehn MOVED and Larry W. Poessnecker SECONDED the motion to approve continuation of the Drafting-Architectural and Industrial Facility Program at Northeast Community College for submission to the Nebraska Coordinating Commission for Postsecondary Education (CCPE).

Voting Yes: Anderson, Harvey, Kuehn, Oelsligle, Petsche, Poessnecker, Robinson, Scherer, and Willers

Voting No: None

Absent: Nelson and Petersen

MOTION CARRIED

11844

In other business, Chairperson Petsche provided a reminder that the June Board of Governors meeting will be held at the West Point Extended Campus and acknowledged staff and board member birthdays for the month of April.

11845

With regret, Shirley Petsche advised that Mr. Larry W. Poessnecker has submitted his letter of resignation from the Northeast Community College Board of Governors, effective June 1, 2016.

11856

At 4:03 p.m., with no further business to discuss, Don Oelsligle MOVED, Arlan W, Kuehn SECONDED the motion, and it was UNANIMOUSLY PASSED BY VOICE VOTE to ADJOURN the meeting.

Minutes prepared by Diane Reikofski, Recording Secretary.

Steven M. Anderson
Northeast Board of Governors

Shirley J. Petsche, Chairperson
Northeast Board of Governors