



NORTHEAST COMMUNITY COLLEGE AREA

MINUTES of REGULAR MEETING

Tuesday, November 10, 2015

Prior to convening the meeting, Chairperson Willers led the assembly in pledging their allegiance to the flag of the United States of America.

11732

The Northeast Board of Governors met for its regular session Board Meeting on Tuesday, November 10, 2015. Notice of the Regular Meeting was published in the *Norfolk Daily News* on Wednesday, November 4, 2015.

Roll call was taken with a quorum present.

AREA BOARD

Gene L. Willers, Chairperson	Present
Shirley Petsche, Vice-Chairperson	Present
Terry F. Nelson, Secretary	Absent-Excused
Steven M. Anderson.....	Present
John W. Davies	Absent-Excused
Keith E. Harvey	Present
Arlan Kuehn.....	Absent-Excused
Don Oelsligle	Absent-Excused
Dirk Petersen.....	Present
Larry Poessnecker	Absent-Excused
Julie Robinson.....	Present

OTHERS PRESENT

Dr. Michael R. Chipps, President
Mary Honke, Executive Vice President
John Blaylock, Vice President of Educational Services
Lynne Koski, Vice President of Administrative Services
Derek Bierman Vice President of Technology Services
Eric Johnson, Associate Vice President of Center for Enterprise
Dr. Tracy Kruse, Associate Vice President of Development and External Affairs
Craig Garrett, Associate Vice President of Human Resources
Amanda Nipp, acting Vice President of Student Services
Jim Curry, Director of Public Relations
Diane Reikofski, Recording Secretary
Dennis Baack, Nebraska Community College Association Executive Director

Brenda Sock, Technology Services Executive Assistant
Corby Forbes, Student Government Association president
Susan Risinger, WJAG
Grace Petersen, *Norfolk Daily News*
Amanda Engelhart, Academic Support Coordinator
Tara Smydra, Associate Dean of Agriculture, Math, and Science
Brandon Maly, Senior Accountant
Brent Bengston, Dana F. Cole, LLP
Courtney Pellatz, Northeast student

11733

Chairperson Willers advised that in order to accommodate the schedule of a board member, the order of the agenda will be shifted so that all motion items are moved up on the agenda. Mr. Willers declared the regular meeting convened at 4:04 p.m.

11734

Steve Anderson MOVED and Dirk Petersen SECONDED the motion to adopt Agenda of the November 10, 2015 meeting as distributed.

Voting Yes: Anderson, Harvey, Petersen, Petsche, Robinson, and Willers

Voting No: None

Absent: Davies, Kuehn, Nelson, Oelsligle, and Poessnecker **MOTION CARRIED**

11735

Chairperson Willers noted that a copy of the Open Meetings law is posted on the tables at the back of the room. No constituents were in attendance to address the board with a public comment.

11736

Keith E. Harvey MOVED and Julie Robinson SECONDED the motion to approve the Minutes of the October 8, 2015 meetings as follows:

1. Regular Meeting
2. External Relations Committee Meeting
3. Finance Committee Meeting
4. Facilities Committee Meeting
5. Student Success Committee Meeting
6. Governance Committee Meeting
7. Human Resources Committee Meeting

Voting Yes: Harvey, Petersen, Petsche, Robinson, Willers, and Anderson

Voting No: None

Absent: Davies, Kuehn, Nelson, Oelsligle, and Poessnecker **MOTION CARRIED**

11737

Dr. Michael Chipps acknowledged the Northeast Community College grounds staff for receiving the 2015 Green Leaf Award from the City of Norfolk. Keith E. Harvey congratulated staff for making a good first impression on people who visit the Northeast campus.

11738

Steve Anderson MOVED to approve payment of the 2016 Nebraska Community College Association (NCCA) annual membership dues in the amount of \$64,745.86. Shirley Petsche SECONDED the motion.

Voting Yes: Petersen, Petsche, Robinson, Willers, Anderson, and Harvey

Voting No: None

Absent: Davies, Kuehn, Nelson, Oelsligle, and Poessnecker **MOTION CARRIED**

11739

Shirley Petsche MOVED and Dirk Petersen SECONDED the motion to acknowledge and accept the claims paid in October 2015 as follows:

General Fund	\$2,575,959.07
Auxiliary Fund	\$ 446,271.62
Grants and Contracts	\$ 75,681.15
Scholarships and Financial Aid	\$ 1,579.34
Student Loans	\$ 500.00
Student Clubs	\$ 6,225.56
Other Agencies	\$ 33,525.15
Capital Improvement	\$ 198,836.50
ADA Hazard	\$ 2.64
Restricted Plant	\$1,762,537.89
Debt Service	\$ 27,062.71
Payroll Fund	<u>\$2,410,747.23</u>
TOTAL CLAIMS PAID	<u>\$7,538,928.86</u>

Voting Yes: Petsche, Robinson, Willers, Anderson, Harvey, and Petersen

Voting No: None

Absent: Davies, Kuehn, Nelson, Oelsligle, and Poessnecker **MOTION CARRIED**

11740

Steve Anderson MOVED to accept the SECOND READING and approve revisions to BP-2320, Meetings of the Area Board-Public Comment.

Keith E. Harvey SECONDED the motion.

Voting Yes: Robinson, Willers, Anderson, Harvey, Petersen, and Petsche

Voting No: None

Absent: Davies, Kuehn, Nelson, Oelsligle, and Poessnecker **MOTION CARRIED**

11741

Steve Anderson advised that John W. Davies has announced his desire to resign as the Board of Governors At-Large representative, and the Board of Governors, with great reluctance, accepts his resignation. John's number one concern was the students and he has been a great servant to this region.

Steve Anderson MOVED to declare a vacancy for the Board of Governors At-Large position and directed the President's Office to proceed with filling the vacancy, pursuant to BP-2113, Organization: Number of Members/Terms of Office/Officers. Dirk Petersen SECONDED the motion.

Voting Yes: Willers, Anderson, Harvey, Petersen, Petsche, and Robinson

Voting No: None

Absent: Davies, Kuehn, Nelson, Oelsligle, and Poessnecker **MOTION CARRIED**

11742

Brent Bengston, representative from the Dana F. Cole & Company, briefly reviewed the Northeast Community College Financial Audit as of June 30, 2015 and 2014, reporting that there were no findings, or a clean audit.

Shirley Petsche MOVED to acknowledge and receive the Northeast Community College Financial Audit as of June 30, 2015 and 2014. Julie Robinson SECONDED the motion.

Voting Yes: Willers, Anderson, Harvey, Petersen, Petsche, and Robinson

Voting No: None

Absent: Davies, Kuehn, Nelson, Oelsligle, and Poessnecker **MOTION CARRIED**

11743

On behalf of the Board of Governors, Steve Anderson expressed his appreciation to Lynne Koski and her staff in their diligence regarding the financial health of the institution.

11744

Corby Forbes, SGA president, reported that nine students from the Student Government Association and Student Activities Council attended the Association for the Promotion of Campus Activities (APCA) Conference in Coralville, Iowa. For the first time in the school's history, Northeast was recognized at the award ceremony and received the following:

- Corby Forbes (SGA President & Student Activities Council (SAC) member) – won Student Programmer of the Year for the Midwest Region.
- Student Government Association – won the Service Event of the Year award for making blankets for Veterans.
- Sara Brandl (graphic design intern in the Student Activities office and SGA member) took 2nd and 3rd place in the graphics competition.
- John Polt (SAC member) took 1st place in the “on-site poster” competition. Students had to create a poster at the conference of their schools mascot using the conference theme ‘Agents of Positive Change’.

Corby is now qualified for Student Programmer of the Year at national competition, as is the SGA blankets for Veterans project. APCA Nationals will be held in Houston, TX on March 8-13th.

11745

Dr. Michael Chipps and the vice presidents provided verbal reports of campus-wide accomplishments, activities, and events.

11746

Dennis Baack, Nebraska Community College (NCCA) Executive Director, reported that the NCCA Annual Meeting was held in Scottsbluff, October 5-6, with good attendance. Chuck Underwood served as the keynote speaker and spoke regarding generational differences.

Priorities for the next legislative session include a new community college funding formula and the industrial jobs training act.

11747

John Blaylock introduced the November Education Report, Transfer Nebraska Advising Tool, which was presented by Tara Smydra, Associate Dean of Agriculture, Math, and Science. Transfer Nebraska is an online advising tool that includes a data base showing course equivalencies between different institutions. Northeast student, Courtney Pellatz, provided a demonstration of the online advising tools.

11748

In other business, Chairperson Willers acknowledged board and staff member birthdays for the month of November.

11749

At 5:04 p.m., with no further business to discuss, Dirk Petersen MOVED it was UNANIMOUSLY PASSED BY VOICE VOTE to ADJOURN the meeting.

Minutes prepared by Diane Reikofski, Recording Secretary.

Shirley Petsche, Vice-Chairperson
Northeast Board of Governors

Gene L. Willers, Chairperson
Northeast Board of Governors